

Minutes of Meeting of Board of Trustees of  
Westside Unitarian Universalist Congregation

April 10, 2013

The meeting was held in the Administrative Office of the Congregation's church building at 7141 California Avenue SW, Seattle, Washington, and was called to order by President Jill Fleming at 7:00 p.m. with chalice lighting and everyone checking in. Joe Rettenmaier provided vietnamese sandwich wraps for dinner.

Present were President Jill Fleming, Vice President Candace Sullivan, Treasurer Matt Aspin, Trustees Laura Matson, Eric Winiecki and Joe Rettenmaier, and Rev. Peg Morgan. Also present was Betsy Lowry, Director of Religious Exploration. Secretary Karin Cumming was absent. The below-named committee members joined the meeting to present the proposal and reports as set forth in these minutes.

Approval of the minutes of the March 13, 2013 board meeting was postponed until the next regular Board meeting, when Board Secretary Karin Cumming will be in attendance.

Movies with Meaning

Eileen Duffy presented a proposal for allowing the community group *Movies with Meaning* to use our social hall once a month for the next year to hold screenings of socially-minded independent films. The group is currently considering multiple venues in West Seattle and Eileen would like to present our social hall as an option to them. These screenings would be attended by the general public as well as *Movies with Meaning* members. This ongoing commitment would require one WSUU volunteer on site during each screening for security, to set out a collection box, and lock up along with incidental duties. *Movies with Meaning* hosts would communicate that donations to offset the costs of our utilities, kitchen use, bathroom supplies, etc. would be suggested but not mandatory via a WSUU collection box on site. Eileen was encouraged to propose WSUU as a venue and instructed to come back for board approval if we are chosen.

Treasurer's Report

Matt presented the Treasurer's Report as of March 2013 for the General Fund, which had been distributed by email. Upon motion duly made and seconded, the Treasurer's Report was accepted.

Finance Committee Report

Matt reported that the development and approval of the FY14 budget is on schedule. Rev. Peg highlighted the need for strategically shaping/cutting budget line items with transparency to the entire congregation, and to allow for further donations/revenue or decreases/cuts. Candy suggested we insert a budget feedback session with the Board and congregants into the approval process prior to the annual congregational meeting. It was proposed that this take place after Sunday service on May 5. Matt agreed to adjust the committee's overall approval timeline accordingly.

### Nominating Committee Report

Tracy Burrows presented the FY14 leadership slate. It was noted that since Lisa Maynard is nominated as Secretary, she must relinquish her post on the Nominating Committee. Jeff Richardson will complete Lisa's remaining months on the committee.

### Audio/Visual Team Update

Mark Newton and Steve Burrows presented the update. Overall, the A/V needs for Sunday services exceed our volunteers' body of knowledge, so Nathan has been contracted to lend professional experience to set up microphones, sound monitors, and run the audio mixing board in the booth for services. He will also help train volunteers each Sunday on how to complete these operations to meet ongoing demands. Steve will create job descriptions for the three types of A/V roles needed so they can be communicated to the congregation in order to find volunteers. Steve has agreed to lead the A/V team in FY14.

### Minister's Report

Rev. Peg presented her report and pointed out that T Mobile will pay WSUU the lump sum of \$5400 in the coming quarter to cover the costs of the electricity consumed by the cell phone tower equipment since we moved into the building. They will make ongoing payments from then on.

### DRE Report

Betsy presented her report (attachment available from Betsy).

### Building Committee Report

The report was presented by Jill Fleming. Jill's kickoff meeting with the newly formed committee went very well. The group decided to organize themselves into two teams – one for maintenance related issues, and one for master planning/enhancement issues.

### Adjournment

The meeting adjourned at 9:35 p.m.

Minutes recorded by Joe Rettenmaier, Acting Secretary