

## WSUU Board of Trustees August 19, 2015

1. The meeting was called to order at 6:35 p.m.
2. Interim Minister Beatrice Hitchcock lit the chalice with “A prayer for this gathering” by Laila Ibrahim from the book “Bless the Imperfect, Meditations for Congregational Leaders”.
3. Viv and the board members extend a warm welcome to Beatrice Hitchcock.
4. Everyone participated in a brief check-in.
5. Viv read a letter from Glenn who has accepted a position with his company in another state. He will therefore not be able to continue as a board member. The board accepted his resignation, with regret.
6. The minutes for the July board meeting were accepted.
7. Beatrice gave an Interim Minister’s report (attached) which she reviewed with the board.
8. Betsy reviewed the RE report to the board (attached) highlighting several areas;
  - \*Crystal Zerfoss has been managing the summer program and will be the Teacher Support Coordinator for next year. We will pay her for six hours and she will give us ten each week as a seminary intern.
  - \* We are able to offer the OWL program every year.
  - \* Shelby Greiner who has provided key leadership for our youth programs has stepped back. Betsy will be providing that leadership with the existing team of advisors.
  - \*Racial justice has grown to be a significant issue for the youth.
9. Shannon reviewed the Administration report (attached) with the board. Several highlights include:
  - \*Jill Fleming will be auditing the books in September.
  - \*Sweet Pea preschool has hired an architect to research their permit issues. Waiting on results of his research. Tracy will draft language for legal review To make certain we are held harmless and also how this will affect their monthly rent.
  - \* There have been numerous issues with the wireless connection in the building. What we are currently using is meant for 1 or 2 users. We need to increase user access. Joe proposed an additional cost of \$80 dollars per month to expand Internet band with in the building. Michael seconded the motion. There was unanimous approval.

10. Beatrice requested that we designate \$2500 per month for a housing allowance in her Compensation package to allow a tax break for her. Tracy moved we do as she requested. Michael seconded the motion. There was unanimous approval. There was Also a discussion of Beatrice's work schedule.

11. The board recommends Larkie, Matt Aspin and Storey as members of the transition team. Waiting for the nominees to agree. Beatrice will name the other two members for this team.

12. The board approves Beatrice as staff supervisor.

13. April presented her notes of the Leadership Assembly meeting (attached).

\*The board accepted positions as liasons between the board and committees:  
Finance-Michael; Building-Joe; Membership-Joe; Stewardship-Tracy/Viv;  
Social Justice-Viv; Team Clean-Tracy; Music Council-Michael; RE  
Council-April; Income Strategies-Jean; Partner Church-Jean; Worship  
Council-

14. Michael submitted the budget report (attached). As of August 17, cash available for Operations is \$39,310.59: total assets are \$1,235,501: total liabilities are \$626,905.

\*Michael pointed out we need to discuss how we handle directed donations and designated gifts. Will put on the September agenda.

15. Joe gave a strategic plan update including a calendar of fundraisers and major community events for the upcoming year.

16. New business.

\*Need a policy for communicating board decisions. There is a space on the the website for policies both proposed and approved.

\*Need marketing and communication committee plus someone to organize this including social media. Will discuss again after Betsy, Shannon and Viv meet about this.

\*Need a new board member.

\*The board retreat will begin at 8:45 a.m. Sept. 26 at Joe's house. Laura Pierce will facilitate. Will review retreat agenda at September board meeting

\*Review plans for Ingathering on September 19.

\* At the annual meeting there was a vote to change the fiscal year. Viv and Jean will work with Marion Kea to propose language for the change. The congregation has already approved the change so there is no need for a congregational vote.

\*Need to address the issue of keys to the building; how many are there? Who has them? Etc.

17. The board wrote thank you notes.

We adjourned at 9:25 p.m.