

Westside Unitarian Universalist Congregation

West Seattle, Washington, USA

Minutes of the Board of Trustees Meeting

Monday, February 7, 2011

Call to Order: The meeting was called to order at 7:07 pm by President Paula vanHaagen in the Fireside Room at 7141 CA Ave SW. Present were Vice President Linda Tally, Treasurer Melissa Lang, Secretary Michael Armstrong, Trustees Steve Becker, Peggy Abby and Clifford Houlihan. Also in attendance were the Rev. Peg Morgan, Heather Hisatomi (REC member), Candace Sullivan, Laura Matson, RE Director Kari Kopnick.

Chalice Lighting: Peggy Abby lit the chalice with words of Paige Littleton.

Minutes of the Meeting of January 10, 2011: Treasurer Lang prepared and circulated the minutes of the meeting.

Resolution: Trustee Peggy Abby moved that the minutes of the January 10, 2011 meeting be adopted as circulated. Steve Becker seconded the motion. The motion was **carried**.

Report from the Minister: Rev Peg prepared a written report and it is appended to and forms a part of these minutes. Peg commented that the preschool is here; the new bookkeeper is doing well; more orientations will be needed – likely 4 or 5 per month now; pastoral care is increasing as more members are suffering from serious illnesses.

Religious Exploration Director's Report: Kari Kopnick's written report was presented and is appended to and forms a part of these minutes. Good RE summit a week ago – great effort at the meeting facilitated by Mark Newton. RE Council is doing well. Growth is recognized as is the need to deal with new issues.

Treasurer's Report and Budget: Treasurer Lang presented a written report and a copy of it is appended to and forms a part of these minutes. Melissa is beginning the preparation of the new proposed budget.

Rental Policy: Candace Sullivan presented a report to the board. There are some policy issues to resolve with logistics, priorities, fees and who we should consider as tenants. The details of many of the directions were reviewed with the committee. Melissa will review liability issues with our insurer.

Resolution: Steve Becker moved that the board support for the next 30 days the priorities, fee structure (as amended), and authorize the Rental Policy Committee to decide waivers, exemptions and adjustments to fees. Cliff Houlihan seconded the motion. The motion **carried**.

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Resolution: Peggy Abby moved that the board support the rules and regulations as amended. Linda Tally seconded the motion. The motion was **carried**.

LOLA Update: Laura Matson reported the Labor of Love Auction committee activities are well under way and has started the procurement process of services and goods for the auction.

Facility Operations: We need a chair for this committee that includes oversight of the cleaning team, sanctuary operations, event support operations and the kitchen.

Annual Canvas: Jill Fleming is leading the group and needs some more people to assist the committee.

Art and Esthetics: Alice Britt will chair the committee.

Capital Campaign Annual Report: Paula is working on the presentation to the congregation. Timing is likely the end of March.

Next Meeting: The next meeting of the board is scheduled at 7:00 pm on March 7th, 2011.

Chalice Lighter: Steve Becker will light the chalice for the next meeting.

Pizza: Clifford will bring dinner.

Thank you Notes: The Board members identified individuals to send thank you notes to and divided the responsibility to write and send the notes. The Board will send notes to the following individuals in recognition of their efforts for Linda Anderson for Chalice Palace, Bill Grimsman for computer work on our publications, Rose for Team Clean and Shelby Greiner for the rummage sale.

Adjournment: The meeting was adjourned at 10:55 by President Paula vanHaagen with closing words read by Peggy Abby.

Recorded by

Michael Armstrong
Secretary