

WSUU BOARD OF DIRECTORS

July 15, 2015

At 6:40 p.m. the meeting was called to order.

Present: Viveca Monahan, Shannon Day, Tracy Burrows, Jean Mendel, Joe Rettenmaier, April Kristjansson, Michael Matz

1. Chalice Lighting

Viv lit the chalice while Jean shared a verse she heard recently, "Don't cry because it's over, smile because it happened."

2. The members shared a time of check-in.

3. Viv reminded everyone of the board/budget financial meeting July 23 at Viv's house from 7 – 9 p.m.

4. Tracy moved to accept the June minutes as amended. Michael seconded and the motion was approved.

5. Shannon gave the administration report.

- a. An item appears in the budget concerning pledges from new members. The had been to remove that line. Will do so in next budget. Shannon will report of new member pledges, which according to Michael, would be helpful for the membership committee. Joe pointed out we do get that information at end of year.
- b. Shannon met with our insurance representative (which occurs routinely every three years. The policy as he proposed it will take effect August 2. Shannon requested a second person look it over which Michael agreed to do.
- c. Shannon reported we need a co-chair for this year's auction.

6. Treasurer's Report.

Michael distributed charts that compare income with expenses. As of June 30 Income totaled \$65,873.54 while expenses were \$25,630.28 leaving an operations budget of \$40,243.26. Some time was spent going over the charts and Michael answering board questions about the various categories and numbers.

Viv reported that the worship committee is updating the outside building sign to include our interim minister, Beatrice, Betsy and Bert. Michael moved with a second by Tracy that the \$300 expense come out of the building fund. The board approved the motion.

The board discussed how decisions are made particularly building related for expenses not included in the budget. Will add time for further discussion to the agenda.*

Shannon gave a report on the Income Strategy Task Force. She distributed the mission statement and the application form for the board to review. She said that Alice Britt is the driving force behind the task force which will exist as

outlined in the mission statement for one year at which time there will be an assessment by the task force and the board. She also showed the board a spreadsheet with current and proposed fund raisers. The hope is to raise \$8,000 above the budget. There is also a form for anyone with a fundraising idea to submit to the task force for their approval.

Tracy moved and Joe seconded the board approve the mission statement. The motion passed. Joe moved and Viv seconded that the criteria as amended be approved. This also was passed.

7. The board members who attended the General Assembly reported on positive meetings with Interim Minister Beatrice Hitchcock. The board appoints three members of the transition team to work with Beatrice. Several people have volunteered and several other names were suggested by board members. The idea was agreed on by the board that we solicit nominations from the congregation to be considered at the August board meeting. Viv will send a request to the congregation for recommendations. Deadline to submit names will be August 4.
8. There was a discussion on the best way to share the packet of ideas from the transition interview with Rev. Grace. Viv sent the interview packet to John Britt. She asked that he send it to the leadership assembly. Tracy suggested this would be a good item for the transition team to handle. Everyone agreed.
9. After meeting with the geotech about the issue in the parking lot (one edge sinking), it was decided to go with his recommendation that should last for some years. We have the funds (\$20,000 at the high end).
10. Tracy met with Patti McCall to talk about the clean team. She reported Patti had some good ideas for splitting the work. Tracy said we need a couple of people willing to be coordinators. This job should be time limited. April and Tracy will price out a cleaning service versus paying our own church members. Tracy also suggested we put this in next year's budget.
11. Reminder that the board retreat is September 26.
12. The Ingathering will be hosted by the board, hopefully setting a precedent for future boards. Members of the board signed up for various volunteer jobs. Will talk about this more extensively at the August board meeting.
13. Joe will be updating the board about where we stand relative to the strategic plan at the August board meeting. Viv will ask Jill or Rose to update the board about the building capital improvement plan.
14. Tracy moved with a second by Michael that Alice Britt be appointed Chairperson of the Income Strategy Task Force. There was unanimous approval.

The meeting was adjourned at 9:50 p.m.

WSUU Board of Directors
July 30, 2015
E-Mail Conference

A motion was made by Viveca that Shannon Day add the duties of part time bookkeeper to her role as office administrator, at the usual rate of Shannon's pay, for up to six additional hours per week. In addition \$300 will be available to Shannon for training purposes. This motion covers the time Shannon has already worked on the books in the absence of the bookkeeper and extends through November 30, 2015, at which time she and we will review the role and determine what, if anything, will change.

April seconded the motion. All board members weighed in.

Motion carries with unanimous vote.