

Westside Unitarian Universalist Congregation

West Seattle, Washington, USA

Minutes of the Board of Trustees Meeting

Monday, March 7, 2011

Event Catering: Trustee Houlihan brought the pizza tonite.

Call to Order: The meeting was called to order at 7:05 pm by President Paula vanHaagen in the Fireside Room at 7141 CA Ave SW. Present were Vice President Linda Tally, Treasurer Melissa Lang, Secretary Michael Armstrong, Trustees Steve Becker, Peggy Abby and Clifford Houlihan. Also in attendance were the Rev. Peg Morgan, Jill Fleming and Allan Lang. Absent: Kari Kopnick and Trustee Peggy Abby.

Chalice Lighting: Trustee Becker lit the chalice with words of John O'Donohue.

Pledge Drive Update: Jill Fleming updated the board. The thinking is we will take a different approach – a personal one instead of the pledge dinner. We will need to get the program completed before the AGM. There will be a donor appreciation event just prior to the LOLA at the Brewer's residence. The theme for the campaign is under consideration. Want to emphasize the new home and our growing community. Steve Becker will train the canvassers. We also consulted with Jill on some bookkeeping issues and the possible need to resolve them – it could need some additional time to clear it up.

Check In:

Secretary's Report: A review of the Secretary's Records was conducted and the following was found:

May 31, 2010 Minutes completed; Peggy needs to sign

June 7 2010 Minutes completed; Peggy needs to sign

July 2010 Minutes missing; have written report from DRE and financial report

August 2010 No records of any kind

September 6 2010 Minutes of Executive Session completed; Peggy must sign

September 13 2010 Minutes missing; need reports, report of team assignments

September Meeting dealing with Baptist Plaque – no records found

September 26 – Board Retreat – no records found, or in my possession

October 11, 2010 Minutes missing; have agenda, financial report

November 8, 2010 Minutes complete; need financial report.

December 13, 2010 Minutes completed with all reports

January 10, 2010 Minutes complete but need financial report

February 7, 2010 Minutes complete with all reports

Minutes of the Meeting of February 7, 2011: Secretary Armstrong prepared and circulated the minutes of the meeting.

Resolution: Trustee Becker moved that the minutes of the February 7, 2011 meeting be adopted as circulated. Linda Tally seconded the motion. The motion was **carried**.

Westside Unitarian Universalist Congregation

West Seattle, Washington, USA

Minutes of the Board of Trustees Meeting

Monday, March 7, 2011

Report from the Minister: Rev Peg is very pleased with progress of the congregation – lots of good activity and the number of new member orientation seminars is about 4 per month. There was a suggestion that proceeds of a specific “raise the paddle” program at LOLA be used for needed equipment such as risers for the choir in the sanctuary, first aid equipment and perhaps landscaping supplies for the hillside and parking lot. There was discussion about the catering arrangements for the LOLA event.

Religious Exploration Director’s Report: Kari Kopnick’s written report was presented and is appended to and forms a part of these minutes.

Treasurer’s Report and Budget: Treasurer Lang presented an extensive report of income and expenses. We are presently looking at a deficit this year of about \$12,000. Funding for the building remains tight. There was discussion about the ledge income and logistics for future giving programs. The treasurer is soliciting input from many in the congregation for budgeting requests.

Safety Policies: Allan Lang presented a draft report from his committee. The disruptive behavior policy was discussed first. Rev Peg suggested the policy be disclosed to the congregation to solicit input as the board will have the authority to expel a congregant. The sexual misconduct policy was reviewed next. There was general discussion on the approach and direction of the report. The directors will have an opportunity to review the material for a larger review sometime in the next month.

Rental Policy: Linda Tally spoke to the report that was circulated as Candace could not join us.

Resolution: Trustee Becker moved that the board support for the next 60 days the priorities , fee structure (as amended) and authorize the Rental Policy Committee to decide waivers, exemptions and adjustments to fees. Trustee Houlihan seconded the motion. The motion was **carried**.

Roles to Fill: Event Support will be handled by Cliff Houlihan as an interim measure. Facility Operations is still vacant.

Art and Esthetics: There is some question as to where this committee will report . Alice Britt will advise.

Bylaw Changes: These need to be done in a timely manner to provide the time to get a report to the membership. Steve Becker will lead this committee. Allan Lang will assist. Email Steve with ideas or thoughts.

Westside Unitarian Universalist Congregation

West Seattle, Washington, USA

Minutes of the Board of Trustees Meeting

Monday, March 7, 2011

Next Meeting: The next meeting scheduled at 7:00 pm on April 11th, 2011.

Chalice Lighter: Linda Tally will light the chalice for the next meeting.

Pizza: Paula will bring dinner.

Thank you Notes: The Board members identified individuals to send thank you notes to and divided the responsibility to write and send the notes. The Board will send notes to the following individuals in recognition of their efforts for John Monahan, Michael Cox and Rob Fenwick for the towel dispensers; Lisa Maynard and Steve Graves for the “Ice-Breaker” lunch.

Adjournment: The meeting was adjourned at 10:15 by President Paula vanHaagen with closing words read by Trustee Becker.

Recorded by

Michael Armstrong
Secretary

Westside Unitarian Universalist Congregation
Director of Religious Exploration
Report to the Board of Trustees
March 7th, 2011

Dear Westside Board of Trustees,

After the time I've spent steeped in our Breakthrough Congregation video Top Ten, coupled with the nasty cold I can't seem to shake—I have a light hearted report for you all. I'll keep myself and my germs at home, but will happily phone or skype in if you need to speak to me.

WSUU Religious Exploration for Children and Youth Top Ten

10. Our enrollment is up to 103 as of February 27th. More families find us every week!

9. The first Family Social Event and Social Action Project was a success with a street clean up attended by about 30 children and adults.

Westside Unitarian Universalist Congregation

West Seattle, Washington, USA

Minutes of the Board of Trustees Meeting

Monday, March 7, 2011

8. The summer planning has begun; we're looking at running three classes each Sunday which triples our summer volunteer needs. Classes will be summer camp style.

7. Our 7th and 8th grade OWL class wraps up this month. Kudos to the OWL leaders—**Jill Jackson, Rand Cufley, Erica Holdren, Cole Strauss** and back-ups—**Davonna Cufley** and **Heather Hisatomi**.

6. The second overnight for our OWL program happened last Saturday night. HUGE thanks to **Shannon Day** who pulled the pieces together to make it a fabulous success. And to our male OWL leaders as well as youth group advisors **Suki Kaplan** and **Lorelei Amato** who slept over with our teens.

5. Shannon and I LOVED working on the Breakthrough Congregations Video. Fun stuff!

4. The Story for All Ages story tellers have been easy to schedule, folks want to share their stories in our fabulous new space.

3. The first draft of the safety policy for RE is done, we're hoping to finalize it this month.

2. **Davonna Cufley** is actively working to find an RE Chair for next year, many great people on the REC to choose from, I'm hoping someone feels the passion for RE that Davonna brought to the work.

1. And the number one bit of RE News....Shannon and I will meet on Friday to try to scrub the RE Budget of more funds. Give us a number and we'll do our very, very best to meet it.