

**MINUTES**  
**SPECIAL MEETING OF THE BOARD OF TRUSTEES OF**  
**WESTSIDE UNITARIAN UNIVERSALIST CONGREGATION**  
**JUNE 13, 2016**

The incoming Board met at Tracy Burrows' home for an informal "getting to know you" board meeting with brief business on Monday, June 13, 2016 at 7:00 pm.

ATTENDING: Tracy Burrows, Judi Finney, Sue Holly, and Allan Lang. NOT IN ATTENDANCE: Michael Franzen, Jill Jackson, and Jean Mendel.

The business portion of our gathering began at 8:25 p.m. with Tracy lighting our chalice.

DINNER WITH REV. ALEX: Board dinner with incoming interim minister, Alex Holt, is scheduled for Monday, June 20<sup>th</sup> at 6:00 p.m. We decided to have dinner at WSUU instead of a restaurant, and Judi is going to check with Shannon as to whether we can book the Admin Office for that meeting. Tracy will order salads and pizza from Pagliacci and Allan will pick it up.

MINISTERIAL TRANSITION TEAM: Rev. Alex has asked us to appoint a Ministerial Transition Team for him with 5 people: 1 younger adult member (20s/30s), 1 RE Parent, 1 Trusted Elder, and 2 representatives we think would be good. He also would ideally like one of those people to be someone who was on the Interim Minister Search Team. Potential names were discussed. We will table this discussion for the next board meeting on Wednesday when we have the entire board present, and we will also need to delegate who will ask people to serve.

BOARD VACANCY: At the time of the Annual Meeting of the congregation on May 15, 2016, we elected a slate with an open position for President and Vice President Tracy Burrows has been serving as Acting President since June 1<sup>st</sup>. Per the Bylaws regarding election of officers in Article VII, Section 1, "*The Board shall fill any office which becomes vacant, subject to a vote of approval at a Congregational meeting of the Congregation to be held within sixty (60) days of such appointment.*" The outgoing Nominating Committee (Eileen Duffy, Laura White and Alan Mendel) has informed us that Tracy Burrows has agreed to be nominated as President and Jill Jackson has agreed to be nominated as Vice President (with the rest of the slate remaining as elected on May 15<sup>th</sup>). Judi moved to accept this appointment of the President and Vice President positions, and Sue seconded. Passed unanimously. We will need to decide on a date for the congregational meeting for official voting on this appointment, which needs to occur within 60 days. Bylaws require 2 weeks notice to the congregation of a date for the posting of the member voting list. It was suggested making this vote part of a regular service since it should be extremely brief, and possibly when Rev. Alex is in the pulpit in August to encourage enough people for quorum. We will table this discussion for the next board meeting to discuss dates for the meeting.

OTHER BUSINESS: Sue asked if there was going to be a board retreat and Tracy said she believed it would be on a Saturday or Sunday in August. We will table this discussion for a future meeting regarding a date, where it will occur and who will facilitate the meeting.

There being no further business, we adjourned at 9:10 p.m.

Next regular meeting of the Board (with the previous board) will be on Wednesday, June 15, 2016 at 6:00 p.m. at WSUU in the Social Hall.

Sue Holly, Secretary