

January 2021

WSUU BOARD AGENDA

6:30PM PT – 8:45PM PT via Zoom

<https://zoom.us/j/96759868671>

WSUU Mission: To support one another, expand our minds, and build a more just world.

Who does this meeting, this agenda, this event serve? Who and what are we centering?

6:30 pm (20 min)	Chalice Lighting & Welcome –	<ul style="list-style-type: none"> o Land Acknowledgement o Chalice lighting & reading --<i>Vanessa</i> o Grounding practice - <i>Jade</i> o Covenant--<i>volunteer?</i> o Access needs o Check-in
6:50 pm (5 min)	Minutes - Liz	<ul style="list-style-type: none"> o Changes in December's Minutes or approve as written
6:55 pm (10 min)	Liaison Updates – varied	<ul style="list-style-type: none"> o RJCT, Clusters, COVID 19
7:05 pm (15 min)	Right Relations Update- Jade/Liz	<ul style="list-style-type: none"> o Challenges and next steps
7:20 pm (15 min)	Review MidYear Report - Vanessa	<ul style="list-style-type: none"> o Feedback o Additional speakers?
7:35 pm (10 min)	Online Tool Use Policy - Vanessa/marissa	<ul style="list-style-type: none"> o Solicit Feedback o Vote at February Meeting
7:45 pm (15 min)	Budget Planning - Shelley	<ul style="list-style-type: none"> o Long-term budget forecasting o Options
8:00 pm (10 min)	Chancel Project - Vanessa	<ul style="list-style-type: none"> o Timeline discussion o Options and challenges o Rooting our decision making
8:10 pm (10 min)	December Reports - Vanessa	<ul style="list-style-type: none"> o Minister o Administrator o Auction o DRE o Music o Finance Committee o Treasurer
8:20 pm (10 min)	Board Auction Pre Funk - Vanessa	<ul style="list-style-type: none"> o Ice breakers o Fun in Zoom



8:30 pm (5 min)	Thank you's - marissa	<ul style="list-style-type: none">o update & Sign up to show gratitude for all the good work happening in our congregationo https://docs.google.com/spreadsheets/d/1UeG3AdQZf2CE8uc7zFT8bLe7CSEj0OVGqNtuMMnBUCE/edit?usp=sharing
8:35 pm (10 min)	Close of the Meeting - Vanessa	<ul style="list-style-type: none">o Personal Process Observationso Extinguishing the Chaliceo 8:45 End

MINUTES: MEETING OF THE BOARD OF TRUSTEES OF WESTSIDE UNITARIAN

UNIVERSALIST CONGREGATION

January 20, 2021

BOARD ATTENDING: (Virtual meeting through Zoom) Vanessa Shaugnessy, marissa delgado ohoyo, Shelley Webb, Liz Berggren, Jade Wilde, Tony Ricardi, Thomas Terrence

STAFF: Shannon Day, Reverend Christopher Wulff

TIMEKEEPER: Jade

GUESTS: None

WELCOME, CHALICE LIGHTING & LAND ACKNOWLEDGMENT: Vanessa read chalice lighting words from Karen Johnston, a UU minister in New Jersey.

COVENANT, ACCESS NEEDS & GROUNDING PRACTICE: Tony read the covenant and Jade led a grounding practice based on body tapping

APPROVAL OF MINUTES: The December minutes were approved as amended.

LIAISON UPDATES:

*RJCT: Tony reports that the RJCT had a good start to the year. The first 3rd Sunday after-service drop-in session went well. The RJCT has put together an auction basket featuring local black-owned businesses.

*CLUSTERS: Thomas reports that the clusters have for the most part shown little activity. However, interest in and attendance at the movie group has been growing, with the possibility of splitting into two groups in the future.

*COVID: Liz reports that the Covid task force will review the current guidelines in view of the situation at this time and report to the congregation by the end of the month.

RIGHT RELATIONS: Jade and Liz did a quick run through of the Powerpoint presentation which the Right Relations Formation Team plans to present during the midyear congregational meeting on January 24 regarding the work accomplished during Phase 1 of the right relations formation process. The team also plans to publish a summary of the work in the e-news and will meet with Reverend Christopher to receive his input and feedback on how to proceed into Phase 2.

MIDYEAR REPORT: The board reviewed the proposed presentation and discussed the statement of principle.

ONLINE TOOL USE POLICY: The board will review the draft policy over the next month and vote on it at the next meeting.

BUDGET PLANNING: The board reviewed budget planning options for the coming year in preparation for providing input to the Finance Committee. The board agreed that it was important to be transparent with the congregation about the possible necessity of making difficult financial decisions in the upcoming future and scheduled an additional board meeting to discuss issues further

CHANCEL PROJECT: The accessibility team has been working on developing several options for making alterations to the chancel area in order to improve access. The board will review the report on those options and discuss them at the next Saturday working session.

REPORTS:

*MINISTER: See attached report.

*ADMINISTRATOR: See attached report. Our tenant has expressed concern about homeless people sleeping in the alcove area. There have been no further issues following the posting of signs warning that this is not allowed.

*AUCTION: See attached report.

*DRE: See attached report. Reverend Christopher will check with the RE director about attendance at online RE sessions.

*MUSIC: See attached report. The board approves of exploring the idea of red denominating the music ministry as an expressive arts ministry.

*FINANCE: See attached report.

*TREASURER: See attached report.

BOARD PRE-AUCTION OPENER: Jade, Thomas and Vanessa will host a pre-live auction opening event.

CLOSE OF MEETING: The board adjourned at 8:55 pm. The board scheduled an additional meeting for February 3rd to further discuss budgetary issues. The next regular meeting of the Board will be held on February 17, 2021 by Zoom.

CLARIFYING ADDENDUM: The board previously voted to apply a \$2000 award, if received for winning the Widening the Circle of Concern contest, to support BIPOC equity and inclusion. The board voted by email in between regularly scheduled board meetings to clarify that it was creating a fund balance to which these funds would be applied if received.

As of: **Tuesday, January 5, 2021****BUDGET SUMMARY**% thru Year: **50%**

					Full Year	Amount
	Curr Mo Activity	YTD Actuals	%		Budget	Remaining
Income						
Pledges	\$ 28,579	\$ 148,124	52%	\$ 285,400	\$ 137,276	
Sunday Plate	2,871	13,534	53%	25,733	12,199	
Other Donations	50	8,598	104%	8,250	(348)	
Fund Raising	-	130	0%	37,000	36,870	
Affinity Programs	2	154	6%	2,700	2,546	
RE Ministry	-	-	0%	1,850	1,850	
Youth Group Ministry	-	-	0%	1,033	1,033	
Music Ministry	-	-	0%	1,000	1,000	
Program and Misc	67	53,994	98%	55,100	1,106	
Rentals	4,292	24,523	46%	53,118	28,595	
Total Income	\$ 35,861	\$ 249,057	53%	\$ 471,184	\$ 222,127	
Expenses						
Minister Compensation	\$ 12,257	\$ 57,188	44%	\$ 129,102	\$ 71,914	
Additional Minister	-	410	18%	\$ 2,300	1,890	
RE Director Compensation	5,952	37,746	50%	\$ 75,146	37,400	
RE Staff	740	3,780	37%	\$ 10,220	6,441	
RE Training	-	-	0%	\$ 1,650	1,650	
RE Youth Group	-	-	0%	\$ 1,633	1,633	
RE Operations	82	379	11%	\$ 3,450	3,071	
Music Director Compensation	2,499	16,277	47%	\$ 34,692	18,415	
Music Staff	675	4,050	34%	\$ 11,884	7,834	
Other Music	-	284	23%	\$ 1,241	957	
Administrator Compensation	4,581	26,109	47%	\$ 55,140	29,031	
Additional Employee Benefits	68	1,284	33%	\$ 3,900	2,616	
UUA Dues	2,842	5,685	49%	\$ 11,569	5,885	
Loans, Taxes, Fees	2,315	14,914	44%	\$ 34,169	19,255	
Discretionary	853	10,893	77%	\$ 14,210	3,317	
Facility	6,058	23,462	35%	\$ 66,728	43,266	
Fundraising & Rentals	1,500	1,500	67%	\$ 2,250	750	
Committees	1,155	2,755	23%	\$ 11,900	9,145	
Total Expenses	\$ 41,577	\$ 206,714	44%	\$ 471,184	\$ 264,470	
Cash Flow (GF):	\$ (5,717)	\$ 42,343				

	YTD Balance	Start of FY	YTD Change
BANK ACCOUNT BALANCES			
Umpqua General Fund Checking #7545	\$ 80,939	64,631	\$ 16,307
Sound Credit Union Money Market #6299	159,130	208,696	(49,566)
Sound Credit Union Business Savings #6290	25	25	-
Petty Cash	200	200	-
Total Account Balances	\$ 240,294	\$ 273,552	\$ (33,259)
ASSETS			
Church Bldg & Land (book value)	\$ 2,918,600	\$ 2,889,800	\$ 28,800
Cash - Operations	65,462	117,085	(51,623)
Cash - Building Fund	\$ 70,766	76,959	(6,194)
Cash - Elevator Fund	25,083	3,808	21,274
Other Dedicated Fund Balances	22,726	43,813	(21,088)
<u>Undesignated Donations</u>	<u>56,258</u>	<u>31,886</u>	<u>24,371</u>
Total Fund Balances	\$ 174,832	156,467	18,365
Total Assets	\$ 3,158,894	\$ 3,163,353	\$ (4,459)
LIABILITIES			
Loan fm UUA	\$ 419,602	\$ 435,136	\$ (15,535)
Loan fm Pacific NW Growth Fdtn	56,516	61,474	(4,958)
Other Current Liabilities	36,518	94,982	(58,464)
Other Dedicated Fund Balances	22,726	43,813	(21,088)
Total Liabilities	\$ 535,361	\$ 635,406	\$ (100,044)
CONGREGATIONAL EQUITY			
Beginning of FY Equity	\$ 2,623,533	\$ 2,527,947	\$ 95,586
<i>YTD Change in Equity</i>	<i>495,216</i>		
DEDICATED FUND BALANCES			
Beginning of FY Dedicated Fund Balances	\$ 156,467		
<i>YTD Change in Dedicated Fund Balances</i>	<i>18,365</i>		
Overall YTD Cash Flow with Fund Balances:	\$ 60,707		

As of: Tuesday, January 5, 2021				% Thru Year: 50%				Notes
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget		
GENERAL FUND INCOME								
Pledges								
4.100.100	Pledges - Current Year Income	28,578.98	145,719.46	283,400.00	<div><div>51%</div></div>	-		
4.100.110	Pledges - Prior Year Income	-	2,405.00	2,000.00	<div><div>120%</div></div>	405.00		
	Total Pledges	\$ 28,579	\$ 148,124	\$ 285,400	52%	\$ 405		
Sunday Plate								
4.100.140	Contributions - Sunday WSUU	1,852.52	8,753.35	18,400.00	<div><div>48%</div></div>	-	6 services	
4.100.141	Contributions - Sunday WSUU Minister Discretion	100.00	480.00	600.00	<div><div>80%</div></div>	-		
4.100.142	Contributions - Sunday WSUU Kitchen/Hospitality	-	-	-	<div><div>0%</div></div>	-		
4.100.143	Contributions - Sunday WSUU Youth Programs	-	-	600.00	<div><div>0%</div></div>	-		
4.100.150	Contributions Sunday Charities	918.44	4,300.47	6,133.00	<div><div>70%</div></div>	-		
	Total Sunday Plate Income	\$ 2,871	\$ 13,534	\$ 25,733	53%	\$ -		
Other Donations								
4.100.135	Give Big (Non-pledge gifts and stretch dollars)	-	-	-	<div><div>0%</div></div>	-	gift for new tree	
4.100.155	Endowment Fund Transfers IN	-	-	-	<div><div>0%</div></div>	-		
4.100.160	Special Gifts & Campaigns	50.00	8,597.50	8,250.00	<div><div>104%</div></div>	347.50		
4.100.244	Accessibility Fund Donations	-	-	-	<div><div>0%</div></div>	-		
	Total Other Donations	\$ 50	\$ 8,598	\$ 8,250	104%	\$ 348		
Fund Raising								
4.100.245	Auction Income	-	30.00	22,000.00	<div><div>0%</div></div>	-		
4.100.247	Raise the Paddle Income	-	-	15,000.00	<div><div>0%</div></div>	-		
4.100.250	Rummage & Book Sale Income	-	-	-	<div><div>0%</div></div>	-		
4.100.257	Misc. Fundraising Income	-	100.00	-	<div><div>0%</div></div>	100.00		
	Total Fund Raising Income	\$ -	\$ 130	\$ 37,000	0%	\$ 100		
Affinity Program Income								
4.100.210	E Scrip GF Income	1.93	10.79	-	<div><div>0%</div></div>	10.79		
4.100.211	Amazon Rebate Income	-	143.47	1,500.00	<div><div>10%</div></div>	-		
4.100.212	Thriftway Rebate Program	-	-	1,200.00	<div><div>0%</div></div>	-		
	Total Affinity Program Income	\$ 2	\$ 154	\$ 2,700	6%	\$ 11		
RE Ministry Income								
4.100.258	RE Fund Transfers IN	-	-	-	<div><div>0%</div></div>	-		
4.100.259	RE Fundraising & Donations	-	-	-	<div><div>0%</div></div>	-		
4.100.260	OWL Registration Fees	-	-	800.00	<div><div>0%</div></div>	-		
4.100.263	OWL Fund Transfers IN	-	-	1,050.00	<div><div>0%</div></div>	-		
4.100.264	RE Coming of Age Program Fees	-	-	-	<div><div>0%</div></div>	-		
	Total RE Ministry Income	\$ -	\$ -	\$ 1,850	0%	\$ -		
Youth Group Ministry Income								
4.100.261	RE Youth Group Fund Transfers IN	-	-	1,033.00	<div><div>0%</div></div>	-		
4.100.262	RE Youth Group Fundraising & Gifts	-	-	-	<div><div>0%</div></div>	-		
	Total Youth Group Ministry Income	\$ -	\$ -	\$ 1,033	0%	\$ -		

As of: Tuesday, January 5, 2021				% Thru Year: 50%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes
<u>Music Ministry Income</u>							
4.100.221	Music Fund Transfers IN	-	-	-	0%	-	
4.100.222	Music Fundraising and Donations	-	-	1,000.00	0%	-	
4.100.223	Music Programs Income	-	-	-	0%	-	
	Total Music Ministry Income	\$ -	\$ -	\$ 1,000	0%	\$ -	
<u>Program and Misc Income</u>							
4.100.220	Coffee Income	-	-	-	0%	-	
4.100.225	Membership Fundraising and Donations	-	-	500.00	0%	-	
4.100.240	Interest Income	57.35	434.13	1,000.00	43%	-	
4.100.241	Board Designated Fund Transfers to GF	-	53,500.00	53,500.00	100%	-	
4.100.242	Building Fund Transfer IN	-	-	-	0%	-	
4.100.251	Social & Envir. Justice Fundraising	10.00	60.00	-	0%	60.00	monthly donation
4.100.255	Common Quest Income	-	-	100.00	0%	-	
4.100.265	Ministerial Intern Inc	-	-	-	0%	-	
4.100.267	Minister Search Fund Transfers IN	-	-	-	0%	-	
4.100.268	Web Development Fund Transfers IN	-	-	-	0%	-	
4.100.270	Building Maintenance/Janitorial transfer IN	-	-	-	0%	-	
	Total Program and Misc Income	\$ 67	\$ 53,994	\$ 55,100	98%	\$ 60	
<u>Rentals</u>							
4.100.300	Cell Tower Rental & Elec Reimb	1,226.55	6,132.75	14,718.00	42%	-	
4.100.302	Cell Tower Electricity Reimb True-up	-	-	1,600.00	0%	-	
4.100.305	Rental Income - Single Events	-	-	-	0%	-	
4.100.310	Rental Income - Lease (Leaps and Bounds of WA)	3,000.00	18,000.00	36,000.00	50%	-	
4.100.311	Donations- Service Groups Meeting at WSUU	65.00	390.00	800.00	49%	-	
	Total Rental Income	\$ 4,292	\$ 24,523	\$ 53,118	46%	\$ -	
TOTAL GENERAL FUND INCOME		\$ 35,861	\$ 249,057	\$ 471,184	53%	\$ 923	

As of: Tuesday, January 5, 2021				% Thru Year: 50%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes
GENERAL FUND EXPENSE							
MINISTER POSITION							
Minister Compensation							
5.100.100	Minister Housing Allow Exp	3,200.00	6,400.00	44,475.00	14%	-	
5.100.101	Minister Salary Exp	4,279.77	44,325.24	44,975.00	99%	-	
5.100.105	Minister Medical Ins Exp	2,845.16	2,845.16	11,385.00	25%	-	Nov & Dec
5.100.106	Minister Group Term Life Ins Exp	134.54	223.54	730.00	31%	-	Nov & Dec
5.100.107	Minister Long Term Disability Ins Exp	192.72	192.72	1,073.00	18%	-	Nov & Dec
5.100.108	Minister Dental Insurance	296.00	296.00	1,776.00	17%	-	
5.100.110	Minister Retirement Exp	741.25	1,698.91	8,945.00	19%	-	
5.100.115	Minister-FICA Exp	567.06	1,206.77	6,843.00	18%	-	
5.100.125	Minister's Professional Exp	-	-	8,900.00	0%	-	
	Total Minister Compensation	\$ 12,257	\$ 57,188	\$ 129,102	44%	\$ -	
Additional Minister Exp							
5.100.102	Minister Moving Exp	-	-	-	0%	-	
5.100.120	Minister's Sabbatical Exp	-	-	-	0%	-	
5.100.126	Minister Installation Exp	-	410.00	2,300.00	18%	-	
5.100.128	Minister Search Exp	-	-	-	0%	-	
	Total Additional Minister Exp	\$ -	\$ 410	\$ 2,300	18%	\$ -	
Total Minister Position Expense		\$ 12,257	\$ 57,598	\$ 131,402	44%	\$ -	

As of: Tuesday, January 5, 2021				% Thru Year: 50%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes
CHILDREN AND YOUTH MINISTRY							
RE Director Compensation							
5.100.150	RE Director Salary Exp	4,763.08	30,411.83	57,157.00	53%	-	
5.100.153	RE Director Group Term Life Ins Exp	-	-	-	0%	-	
5.100.154	RE Director Long Term Disability Ins Exp	-	-	-	0%	-	
5.100.155	RE Director Medical Insurance	366.67	851.87	4,400.00	19%	-	
5.100.158	RE Director FICA Exp	346.16	2,210.16	4,373.00	51%	-	
5.100.160	RE Director Retirement Exp	476.31	3,041.31	5,716.00	53%	-	
5.100.165	RE Director Professional Exp	-	1,230.54	3,500.00	35%	-	
	Total RE Director Compensation	\$ 5,952	\$ 37,746	\$ 75,146	50%	\$ -	
RE Staff Expense							
5.100.162	RE Story Time Toddler Teacher Exp	-	-	-	0%	-	
5.100.163	RE Nursery Lead Teacher Exp	200.00	1,000.00	2,200.00	45%	-	
5.100.164	RE Nursery Assistant Exp	-	187.50	1,920.00	10%	-	
5.100.168	RE Program Assistant Exp	540.00	2,592.00	5,300.00	49%	-	
5.100.169	RE Summer Coordinator Exp	-	-	-	0%	-	
5.100.170	Childcare Exp	-	-	800.00	0%	-	
	Total RE Staff Exp	\$ 740	\$ 3,780	\$ 10,220	37%	\$ -	
RE Training Expense							
5.100.151	RE Youth Leadership Development Exp	-	-	-	0%	-	
5.100.152	RE OWL Leadership Development Exp	-	-	1,650.00	0%	-	
5.100.166	RE Leader Training Exp	-	-	-	0%	-	
5.100.167	RE Teacher Appreciation Exp	-	-	-	0%	-	
	Total RE Training Expense	\$ -	\$ -	\$ 1,650	0%	\$ -	
RE Youth Group Expense							
5.100.161	RE Lead Youth Advisor Exp	-	-	-	0%	-	
5.100.132	RE High School Youth Programs Exp	-	-	1,633.00	0%	-	
5.100.136	RE High School Youth Scholarships Exp	-	-	-	0%	-	
5.100.227	RE Youth Group Fund Transfers OUT	-	-	-	0%	-	
	Total RE Youth Group Expense	\$ -	\$ -	\$ 1,633	0%	\$ -	
RE Operations Expense							
5.100.131	RE OWL Program Exp	-	-	200.00	0%	-	
5.100.133	RE Middle School Youth Programs Exp	-	-	-	0%	-	
5.100.134	RE Operational Exp	81.69	378.51	3,250.00	12%	-	
5.100.135	RE Middle School Scholarships Exp	-	-	-	0%	-	
5.100.171	RE Program Support Exp	-	-	-	0%	-	
5.100.172	RE Curricula Exp	-	-	-	0%	-	
5.100.225	RE Fund Transfers OUT	-	-	-	0%	-	
5.100.229	RE OWL Fund Transfers OUT	-	-	-	0%	-	
	Total RE Operations Expense	\$ 82	\$ 379	\$ 3,450	11%	\$ -	
Total Children & Youth Ministry Expense		\$ 6,774	\$ 41,904	\$ 92,099	45%	\$ -	

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Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes
MUSIC MINISTRY							
Music Director							
5.100.185	Music Dir Salary Exp	2,124.43	13,637.01	25,493.00	53%	-	
5.100.186	Music Dir Medical Insurance	-	232.60	2,200.00	11%	-	
5.100.187	Music Dir Retirement Exp	212.44	1,363.71	2,549.00	53%	-	
5.100.188	Music Dir FICA Exp	162.51	1,043.21	1,950.00	53%	-	
5.100.190	Music Dir Professional Exp	-	-	2,500.00	0%	-	
5.100.200	Music Dir Group Term Life Insurance	-	-	-	0%	-	
5.100.205	Music Dir Long Term Disability Ins Exp	-	-	-	0%	-	
	Total Music Director Compensation	\$ 2,499	\$ 16,277	\$ 34,692	47%	\$ -	
Music Staff							
5.100.193	Music Sunday Service Pianist Exp	375.00	2,250.00	4,875.00	46%	-	
5.100.195	Music Percussionist Exp	300.00	1,800.00	3,800.00	47%	-	
5.100.197	Music Chorale Rehearsal Pianist Exp	-	-	1,680.00	0%	-	
5.100.198	Music Bassist Exp	-	-	800.00	0%	-	
5.100.199	Music Administrator Exp	-	-	729.00	0%	-	
	Total Other Music Staff Expense	\$ 675	\$ 4,050	\$ 11,884	34%	\$ -	
Other Music Expense							
5.100.191	Music Purchase Exp	-	284.00	766.00	37%	-	
5.100.192	Music Equipment Maint Exp	-	-	400.00	0%	-	
5.100.194	Music Programs Exp	-	-	-	0%	-	
5.100.196	Music Council Fundraising Exp	-	-	75.00	0%	-	
5.100.201	Music Equipment Purchase Exp	-	-	-	0%	-	
5.100.202	Music Marketing Exp	-	-	-	0%	-	
	Total Other Music Expense	\$ -	\$ 284	\$ 1,241	23%	\$ -	
Total Music Ministry Exp		\$ 3,174	\$ 20,611	\$ 47,817	43%	\$ -	
ADMIN STAFF & SUPPORT							
Congr Administrator & Bookkeeper							
5.100.173	Congr Admin Group Term Life Ins Exp	-	-	-	0%	-	
5.100.174	Congr Admin Salary Exp	3,893.44	22,176.54	45,423.00	49%	-	
5.100.175	Congr Admin Medical Insurance	-	-	1,200.00	0%	-	
5.100.176	Congr Administrator Retirement Exp	389.34	2,235.82	4,542.00	49%	-	
5.100.177	Congr Administrator FICA Exp	297.84	1,696.52	3,475.00	49%	-	
5.100.230	Congr Admin Long Term Disability Ins Exp	-	-	-	0%	-	
5.100.231	Congr Admin Professional Exp	-	-	500.00	0%	-	
	Total Congr Administrator & Bookkeeper Compensation	\$ 4,581	\$ 26,109	\$ 55,140	47%	\$ -	

As of: Tuesday, January 5, 2021				% Thru Year: 50%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes
Additional Employee Benefits							
5.100.178	Labor & Industries Ins Exp	-	722.24	2,500.00	29%	-	
5.100.181	Family and Medical Leave Ins Exp	-	231.35	600.00	39%	-	
5.100.184	Part time Empl FICA SS Exp	68.09	330.45	800.00	41%	-	
	Total Additional Employee Benefits Expense	\$ 68	\$ 1,284	\$ 3,900	33%	\$ -	
Total Admin Staff & Support Expense		\$ 4,649	\$ 27,393	\$ 59,040	46%	\$ -	
DUES & FINANCIAL EXPENSE							
UUA Dues Expense							
5.100.300	Partner Church Dues Exp Bud	-	-	200.00	0%	-	
5.100.320	UUA Dues Exp Bud	2,842.25	5,684.50	11,369.00	50%	-	
	Total UU Organizations Dues Expense	\$ 2,842	\$ 5,685	\$ 11,569	49%	\$ -	
Financial Expense							
5.100.650	Loan Debt Service - UUA	1,699.39	10,196.34	22,043.00	46%	-	
5.100.655	Loan Debt Service - PNW Growth Foundation Exp	260.32	1,561.92	3,526.00	44%	-	
5.100.457	Annual City/County/State Fees	-	1,424.54	3,200.00	45%	-	
5.100.520	Banking & Credit Card Fees e.g.Vanco	355.49	1,731.48	5,400.00	32%	-	
	Total Financial Expense	\$ 2,315	\$ 14,914	\$ 34,169	44%	\$ -	
Total Dues & Financial Expense		\$ 5,157	\$ 20,599	\$ 45,738	45%	\$ -	
DISCRETIONARY EXPENSE							
Discretionary Expense							
5.100.757	Sunday Morning Contributions Given to Charity	853.12	3,415.78	6,133.00	56%	-	
5.100.758	Minister Discretionary Fund Transfer OUT	-	-	600.00	0%	-	
5.100.760	Undesignated Donation FB Exp	-	7,477.00	7,477.00	100%	-	
	Total Discretionary Expense	\$ 853	\$ 10,893	\$ 14,210	77%	\$ -	
Total Discretionary Expense		\$ 853	\$ 10,893	\$ 14,210	77%	\$ -	

As of: Tuesday, January 5, 2021				% Thru Year: 50%		Over Budget	Notes
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt		
OTHER OPERATIONAL EXPENSE							
Facility Expense							
5.100.450	Telephone/Cable/Internet	278.06	1,390.11	3,200.00	<div><div></div></div> 43%	-	
5.100.460	Web Hosting Exp	-	-	300.00	<div><div></div></div> 0%	-	
5.100.470	Web Maintenance Exp Bud	-	-	100.00	<div><div></div></div> 0%	-	
5.100.475	Technology Management	1.99	880.67	4,600.00	<div><div></div></div> 19%	-	
5.100.480	Office Expenses	-	-	1,000.00	<div><div></div></div> 0%	-	
5.100.481	Postage Exp Bud	-	110.00	500.00	<div><div></div></div> 22%	-	
5.100.482	Printing / Copying	447.05	1,388.67	5,500.00	<div><div></div></div> 25%	-	
5.100.483	Constant Contact Email Service	-	-	425.00	<div><div></div></div> 0%	-	
5.100.550	Liability Insurance Exp Bud	3,869.50	7,180.00	7,450.00	<div><div></div></div> 96%	-	
5.100.452	Security Alarm System	-	436.70	500.00	<div><div></div></div> 87%	-	
5.100.453	Electricity - SCL	-	4,376.14	11,000.00	<div><div></div></div> 40%	-	
5.100.454	Water/Sewer - SPU	144.65	351.89	2,000.00	<div><div></div></div> 18%	-	
5.100.455	Waste/Recycling/Green	104.02	542.64	2,000.00	<div><div></div></div> 27%	-	
5.100.456	Gas - PSE	531.72	993.42	4,500.00	<div><div></div></div> 22%	-	
5.100.451	Janitorial Supplies	-	37.63	1,500.00	<div><div></div></div> 3%	-	
5.100.458	Landscaping Exp	-	416.54	500.00	<div><div></div></div> 83%	-	
5.100.459	Building Maintenance Supplies & Small Labor Vendor	352.32	544.90	2,700.00	<div><div></div></div> 20%	-	fire inspection- Froula
5.100.461	Building Capital Reserve Exp-GF	-	3,000.00	3,000.00	<div><div></div></div> 100%	-	
5.100.462	Lift Phone Monitoring	-	198.58	360.00	<div><div></div></div> 55%	-	
5.100.463	Elevator Fund Reserve Exp	-	-	-	<div><div></div></div> 0%	-	
5.100.471	Janitorial Service	125.00	750.00	8,000.00	<div><div></div></div> 9%	-	
5.100.484	Marketing and Advertising	-	-	-	<div><div></div></div> 0%	-	
5.100.726	AV Tech Expense	150.00	540.00	6,720.00	<div><div></div></div> 8%	-	Ivy Ficarra's Pay
5.100.727	AV Equipment & Maintenance	-	-	225.00	<div><div></div></div> 0%	-	
5.100.728	Real Rent Duwamish	54.00	324.00	648.00	<div><div></div></div> 50%	-	
5.100.900	Transfers to Operations Cash Reserve Fund or Bldg	-	-	-	<div><div></div></div> 0%	-	
Total Facility Expense		\$ 6,058	\$ 23,462	\$ 66,728	35%	\$ -	

As of: Tuesday, January 5, 2021				% Thru Year: 50%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes
Fundraising & Rentals Expense							
5.100.819	Raise the Paddle Purchase Exp -GF	-	-	-	0%	-	
5.100.820	Auction Expense	1,500.00	1,500.00	2,000.00	75%	-	auction software subscription
5.100.821	Rummage Sale Expense	-	-	-	0%	-	
5.100.822	Canvass Expense	-	-	250.00	0%	-	
5.100.823	Misc. Fundraising Exp Bud	-	-	-	0%	-	
5.100.305	Facilities Rental Exp - single events	-	-	-	0%	-	
	Total Fundraising & Rentals Expense	\$ 1,500	\$ 1,500	\$ 2,250	67%	\$ -	
Committees Expense							
5.100.222	Coffee and Other Kitchen Exp	-	-	1,100.00	0%	-	
5.100.710	Membership Exp Bud	-	-	500.00	0%	-	
5.100.725	Worship Council Expense Budget	1,155.00	2,605.00	6,575.00	40%	-	honoraria
5.100.754	Partner Church Program Exp	-	-	-	0%	-	
5.100.756	Social Action Expense	-	-	-	0%	-	
5.100.759	Board Discretionary Fund	-	150.00	300.00	50%	-	
5.100.800	All Congr Social Events	-	-	175.00	0%	-	
5.100.801	All Congr Retreats and Trainings	-	-	3,000.00	0%	-	
5.100.829	Common Quest Exp	-	-	250.00	0%	-	
	Total Committees Exp	\$ 1,155	\$ 2,755	\$ 11,900	23%	\$ -	
Total Other Operational Support Expense		\$ 8,713	\$ 27,717	\$ 80,878	34%	\$ -	
TOTAL GENERAL FUND EXPENSE		\$ 41,577	\$ 206,714	\$ 471,184	44%	\$ -	
Income less Expense		\$ (5,717)	\$ 42,343	-			

As of: Tuesday, January 5, 2021						
Fund Acct	Fund Balances	Curr Balance	Mo. Change	Notes/Explanation	Prior Year Balance	Ann. Change
3.200.100	Building Fund FB	70,765.92	-		76,959.46	(6,193.54)
3.201.100	Accessibility FB	25,082.65	10.00	monthly donation	3,808.31	21,274.34
3.202.100	Building Maintenance/Janitorial Fund Balance	329.42	-		329.42	-
3.302.100	Minister's Discretion FB	2,246.73	-		2,296.73	(50.00)
3.303.100	Minister Search Fund Balance	142.88	-		142.88	-
3.304.100	Gifts to be Designated by Board FB	-	-		-	-
3.305.100	Undesignated Donations FB	56,257.57	(160.00)	10 copies of Widening the Circle Report	31,886.18	24,371.39
3.307.100	PPP Loan/Grant FB Balance	-	-			
3.310.100	Conference Scholarship FB	171.21	-		171.21	-
3.321.100	Miscellaneous Grants	160.33	-		160.33	-
3.345.100	Hymnals FB	98.71	-		98.71	-
3.350.100	Music FB	290.53	-		290.53	-
3.355.100	WSUU Sponsored Events Balance	1,513.47	-		1,513.47	-
3.360.100	Youth Group FB	6,249.01	-		5,830.74	418.27
3.370.100	OWL Fund Balance	4,208.28	-		3,608.28	600.00
3.380.100	Religious Ed Misc FB	2,041.84	-		1,883.46	158.38
3.385.100	Raise the Paddle FB	-	-		22,214.34	(22,214.34)
3.390.100	Art and Aesthetics Fund Balance	2,929.50	-		2,929.50	-
3.391.100	Social Justice FB Balance	775.54	-		775.54	-
3.400.100	Endowment FB	55.00	-		55.00	-
3.405.100	Little Free Library Balance	40.00	-		40.00	-
3.815.100	Partner Church FB	1,103.36	-		1,103.36	-
3.835.100	Community Meal Trust Fund Balance	369.87	-		369.87	-
Total Dedicated Funds		\$ 174,831.82	(150.00)		\$ 156,467.32	\$ 18,364.50

Finance Committee Report January 2021

This report has one action item, related to budget development.

Financial Highlights for December 2020 (50% of the year):

Highlights	Actuals – December	Actuals – YTD	YTD % of Budget	Budget
Total Income	\$ 35,861	\$249,057	53%	\$ 471,184
Pledges	\$ 28,579	\$148,124	52%	\$285,400
Total Expenses	\$ 41,577	\$206,714	44%	\$ 471,184
Net Income/Expenses	\$ (5,717)	\$ 42,343		

Financial Status: Despite the typical December high on Pledges, this month's net income was negative. We paid our semiannual Liability Insurance premium and purchased Auction software, which added over \$5k of atypical expenses. It's normal for WSUU to have negative monthly balances from January on except for February when the auction income refills our coffers. December was the first month to reflect Rev. Christopher on board with salary and benefits, not under contract.

Unanticipated Expenses: None. We're delighted to hear that the building did not leak after the wind storm and deluge Tuesday night.

Budget Development: It's time to kick off development of the 2021-2022 budget. Finance Committee recommends that we maintain a flat budget, prioritizing people and keeping the lights on. "Flat" includes ~\$10k in increased expenses due to inflation, and modest annual salary increases. Next year will include full loan payments, not interest-only. While we may be able to afford, on paper, a generous flat budget, the following year (2022-2023) will not benefit from three years of accumulated reserves as next year will, and we need to prepare for that gap. (Hopefully that year will include in-person services and membership growth will help our finances.)

Action Item: Does the Board support the flat budget approach? Alternatively, how would the Board like to modify it?

After the Board informs Paula of the approach, she will send out budget requests to staff and committee chairs immediately after the Auction. Staff and chairs will have 4 weeks to send in their requests. As requested last year, Paula will summarize and share committee requests with VP Marissa. Shelley (alternate - Paula) can work with Rev. Christopher on the personnel sections of the budget.

Upcoming - Ministerial Discretionary Fund Policy: We will send a proposed Ministerial Discretionary Fund Policy to the Board for discussion/adoption at February's Board meeting.

Minister's Report for January 20, 2020 Board Meeting

I've been off for most of the last month, taking parental leave which was really good for my family and I. With health insurance now in place, we've also been scheduling and attending the myriad appointments necessary for an infant and a soon-to-be-school-age kiddo. I'm grateful to the staff and the leadership of the congregation for their work to make it possible for me to be away for this time with my family.

In the middle of that leave, we were met with the shock of the insurrection at the Capitol, so I interrupted my leave to write a brief note to the congregation and host a small space for gathering, which was helpful for some. I'm still doing follow-up with folks who were there for that gathering, or who sent other notes of concern around that time. Shannon also received and forwarded a number of notes of appreciation for the email that had been sent. As we meet on Inauguration Day, I am hopeful that we'll see a transition to a more predictable, less chaotic state of national affairs, which may settle our collective nervous systems even in the midst of the continuing pandemic.

Our Christmas services went well. My impression from the feedback we've received is that the Worship program for the time when I was away was well-received, with the guests offering a diversity of content and styles that was appreciated. The team of worship associates has added three new members bringing the group up to eight, which is our desired number. An expectation that folks will lead every two months, and only once/twice a year with someone other than me, helps to lessen the burden upon the team that has heroically kept the worship program operating at a high level for more than a year. The new associates will be shadowing existing service leaders before they take on leadership roles in worship themselves, which will be happening over the next month or so. We'll be hosting a worship associate retreat on February 21 to orient and equip new team members. One other item of note for worship associates is that we'll be discussing an established term limit for folks in this role so that the opportunity to participate in this form of spiritual practice and service to the community is available to many members, and so more voices of the community are heard over time. The burden of labour for the team providing technological leadership in worship seems to be too heavy and we need to increase the resources available to support that part of the worship experience.

We've had an increase in inquiries from folks via Facebook and our website about becoming involved in the congregation, with several mentioning that this is a desire they have for the post-pandemic time. This pattern of more WSUU engagement from young adults is also evident in these inquiries; in response I'll be adding a young adult coffee hour once a month, as well as working to bring young adults together as a covenant/small group. I've asked the membership committee, who hold the function and responsibility of 'welcome' for new visitors, if they might move their regular meetings so that I would be able to attend. My impression is that there may be a real opportunity in the time in which we start gathering in person again to welcome a large number of folks in the community whose experience of pandemic and the political situation has brought to the fore their desire/need for more community.

I returned to find that there are some folks who resigned committee memberships out of some philosophical or interpersonal conflicts and am seeking conversations with those folks in order to better understand their motivations and concerns. I'm pursuing as many one-on-one conversations with folks who have been expressing concerns as possible.

Membership of the Ministerial Fellowship Committee is also now confirmed and I'll be working to get them together for their first meeting in the coming weeks. Members are Viv Monahan, Simon Knaphus,

Naomi Bradfute, John Fawcett-Long, and Roseanne Lorenzana. We'll be developing our covenant and coming to clarity on the mission and mandate of the committee, and then be working on developing a plan for communicating that role and function to the congregation.

January 13, 2021

To: WSUU Board Members

From: Rev. Cynthia Westby, DRE

Re: DRE Board Report for January 2021

Happy New Year everyone!

Chalice Chapels: Leilani Davenberry developed and will teach a Chalice Chapel for 3rd-8th graders in honor of Martin Luther King, Jr. assisted by Simon Knaphus on January 17, 2021. In this Chalice Chapel, children will take a fresh look at the Rev. Dr. King Jr. - who he was, his work, and his vision in today's context. They will be introduced to an analytical framework that serves as a grounded place where they can hold their heroes' complexities of humanness, histories, and wonderful legacies. They will have opportunities to learn about intersectionality, and to reflect on UU values and their own resonance with Dr. King's faithful and fearless commitment to justice.

Nursery: Each week our lead nursery teacher Julie Vance records herself reading stories for our nursery children. These are sent out to parents of nursery-aged children each week for them to show their children at a time convenient for them. Ivy recorded 12 stories in honor of the many tradition's celebrations for our nursery through first graders which was sent out to all parents of these children on December 14th.

K-3 Spirit Play: For K-3 children we are pre-recording Spirit Play lessons. The link is sent to parents, to be played for their children at their convenience. The lessons are accompanied by wondering questions about the lesson topic so parents can engage with their children in conversations around the lesson's faith formation topics.

4th-5th Grade RE is offered once-a-month with Thomas Terence, Larry Murphy, and Jim Angell rotating as teachers for this class. With the pandemic, children are on zoom for so many hours during the week for school, that they are 'zoomed out' by the weekend. Therefore, a once-a-month class for this age group is ideal faith formation support for these children. These classes are focused on social justice topics.

Middle School RE is offered once-a month focused on friendship, community, discussion, and social justice. The curriculum uses a *Simpson's* episode revolving around a social justice topic to encourage discussion. Because of the pandemic and considerable time being spent on zoom for classes, middle schoolers' faith formation is best supported with a once-a-month class.

Youth Group: The Youth Group co-lead advisors are Neve Kamilah Mazique-Ricardi and David Edwards. Amy Hance-Brancati is the youth advisor responsible for communicating youth group plans and opportunities to youth and their parents. The other youth group advisors are: Julie Forkasdi, Marissa Ohoyo, Stephen Scheurich,

and Laura Strand. Youth group meets most Sundays and is a dynamic and engaged group currently brainstorming and planning the youth led service to be held March 21st.

Mindfulness for Kids is held once-a-month for kids. Our next class will be held on January 31st. In this class children 6-13 are learning simple practices for bringing a gentle, accepting attitude to the present moment. Mindfulness is an important skill for children to develop, particularly in these challenging times. I am excited about actively engaging children with mindfulness practices that tap their needs and skills.

YAC: (Youth-Adult Committee) The next YAC meeting is January 13, 2021. Talulla Shaughnessy is the youth co-chair and Julie Forkasdi is the adult co-chair. We support Westside's youth and amongst other topics we are currently focused on the youth led service and fundraising ideas for next year.

RE News: I send a weekly email blast to RE families and friends about the week's upcoming RE classes and offerings, as well any UU-related events coming up that recipients, children or youth may be interested in, to facilitate participation in RE.

Home Projects: Twice a month, I send home UU related projects to parents of children and youth to encourage family conversations, connections, and activities around important UU themes and topics to inspire faith formation within families. I continue to receive favorable comments and appreciation from parents about these projects.

RE Council: The RE Council will hold its next meeting on Sunday, February 21st. The Council is a vital group of congregants who help me reflect on our RE mission and offerings. They are: Amy Hance-Brancati, David Edwards, Laura Strand, Kim Frappier, Mike Fox, and Jeanette Hitch.

Postcard Connection: We will be sending postcards to all of our registered children and youth over the next couple of months expressing our thoughts of them, and our love and care for them. I have ordered coloring-in postcards for the children that Cheryl and I will send to most of the kids. Amy Hance-Brancati is helping with this project by making and sending postcards to approximately one-third of the kids.

June 13th RE Transitions Ceremony: I am beginning plans for the Sunday, June 13th annual RE Transitions Ceremony that will include the bridging of seven seniors! Also included will be four children into kindergarten, two children into middle school, and four youth into high school.

Westside's Post-Service Coffee Hour Hosting: Two-three times a month Cheryl Brown, the RE Program Assistant, hosts Westside's post-service coffee hour on Zoom.

Christmas Eve Family Service: The Christmas Eve Family 5 pm Service of Christmas songs and stories was lovely and I deeply appreciated the participation of so many families singing our songs (on recordings) which Scott so beautifully organized.

Please don't hesitate to contact me if you have any questions!

MUSIC DIRECTOR MONTHLY REPORT

January 2021

ACTION ITEMS: Consideration of the proposed change of scope of Music Ministry to Expressive Arts Ministry, presented by John Britt and Lisa Maynard, co-chairs of the Music Ministry Team after consideration and agreement from the entire team. See the attached document.

Moving into the new year with expanding awareness and focus.

1. The Westside Chorale: Attendance at the twice-monthly meetings has been erratic, which does not surprise me with all of the pulls on people's screen time over the past months. As we come into February, I plan on opening up the 1st Wednesday sing-alongs to everyone in the congregation, announcing this in the Westside Week.
2. Music Ministry Team (MMT): Our co-chair, John Britt, will be hosting another Westside Cabaret Night on Saturday, March 20th. The last couple of these have been very well attended by both presenters and participants. Our intention is to open the sharing up to anything that might work in a zoom setting: the usual musical offerings or perhaps more poetry or monologues, or even a video or slideshow of someone's artwork. This is all part of the expanding idea of encouraging people to engage in and share their self-expression with the congregation during this time.
3. Chancel redesign: Continuing conversations with Jim Schlough about the design and workability of the plans. As you may know, Jim recently created a model and has it in the church for viewing and experimenting with. It's a very helpful rendition!
4. Future offerings: Beginning in February I plan on offering an every-other Wednesday singing skills workshop for the entire congregation. My plan is to really emphasize the "anyone can sing" aspect and encourage folks who don't normally think of themselves as singers to participate.
5. Auction: Don Wahl approached me with the idea of creating a virtual-choir-like version of a song for the auction with members as participants. We decided on "Blue Boat Home". I created a piano track, with help from Liz Bucklew providing a beautiful lead vocal for folks to sing along with, and have started work on it after receiving submissions from 18 individuals and groups! It's a very, very time consuming project, but I'm getting better at it with each attempt, and I'm hoping that, step by step it will continue to get built without driving me crazy!!

In Harmony,

Scott Farrell
WSUU Music Director

Attachment

To: Westside Board

From: Music Ministry Team

Re: Request to test expanded scope

Greetings!

We have been discussing the idea of expanding the scope of our mission to encompass what we are describing as “expressive arts”. This would include poetry, prose, painting, photography, textile arts, theatre arts, and other forms of creative expression in addition to music.

The purpose is to widen the circle of inclusion so others have the opportunity to apply their creative interests and talents to worship and other aspects of Westside’s congregational life.

We are not requesting that Scott’s job description change in any way. We would continue with all the elements of the current scope and don’t anticipate this adding to Scott’s current workload.

We propose to explore this avenue informally at first. We would begin to identify venues where such creative expressions would be an appropriate fit and invite congregants to consider creating and offering something appropriate. Some examples: Backgrounds, slide shows, poetry, prose, meditations, movement, dramatic skits written/read/performed in support of specific worship topics, etc..

If, after a trial period, there appears to be sufficient interest and applications we would then ask for the scope of the team to be formally expanded.

Thank you for your consideration!

John Britt – Co-Chair

Lisa Maynard- Co-Chair

Scott Farrell, Music Director

Administrator Report to Board January 2021

No action items for me this month.

Sunday Morning Attendance and Offering (Charity Portion)

Date	Speaker/Special Circumstances	Attendance (units)	Collection (charity portion)
12/13/20	Rev. Linda Hart	69	\$115.70
12/20/20	Rev. Christopher/Solstice	73	\$151.70
12/24/20 5:00 svs	Rev. Cynthia & Rev. Christopher	Approx. 35 On Zoom	\$60
12/24/20 9:00 svs	Rev. Christopher	Approx. 50 On Zoom	\$162.65
12/27/20	Rev. Kari Kopnick & Jennifer Disotell	55	\$73.69
1/3/21	Matt Meyer	57	\$149.04
1/10/21	cristy cardinal	59	\$159.70

Membership: Current membership 189. No changes in December

Facilities Issues and Updates:

Homeless folk in alcove: Recently we have had a person seeking shelter overnight in our alcove. I received requests from our tenant to install a gate to the alcove to prevent this. As the gate would prevent a safe ingress in the event of an emergency, we are in a trial period of installing significant signage around the alcove indicating the it is a no trespass area, and is under video surveillance. Since the signs were posted we have not had anyone in the alcove. I will continue to monitor this.

Furnace: I have finally received a written report from M&M about the state of our furnace. Both their tech and members of our facilities team feel that the repair needed to the bearings is something a pro should do. I have an email out to M&M seeking a quote and hoping that it is okay to postpone until spring when not having heat will be less impactful.

Leaking Windows: During the fierce storm in December, we had profound leaking in all our problem areas and a few new leaks. Chimcare, who did the masonry work in November, was called back to further investigate. Their consultant felt the water might be wicking in through the actual bricks and recommended the next step on applying a sealant to the bricks below the 2nd level windows and above the foundation. That work was done in early January. In that we found more blockages in the downspouts that had not been addressed prior to the storm, it is possible that the largest contributor to the leaks are blocked downspouts. Since the roof drainage has been 100% cleared of blockages, we have had no leaks and it has been a VERY wet January. John Monahan and

Charlie Wilson plan to build metal cages for each scupper to prevent leaf litter from clogging the drainpipes. Frequent cleaning of the roof will be necessary each fall and winter. I will put these on the calendar and ensure that it happens going forward. I am recommending a wait and watch period before we call in pros to clean underground drainage or have volunteers modify downspouts or drain fields.

T-Mobile is still in the planning stages with electrical upgrades and 5G antenna placement.

Items requiring extra time this month: Managing leaks and impacts on tenant, Christmas worship prep, supporting auction team, helping facilitate accessibility projects, new tasks for virtual worship that I have taken on (graphic design video production of promotional elements, editing and processing videos for worship, rehearsals with chalice lighters, setting up all worship rehearsals and streaming events and YouTube events), bookkeeping issues.

In loving community,
Shannon

This auction is going to happen! Our amazing crew has been putting together all the aspects (and taking many viewpoints into account) to create something that will truly be fun, community-building and achieve our financial goals for the church. Donations have been numerous with a true generosity from the community which has been heartening to see. We're hoping that goodwill continues as our members engage in this event.

The "silent auction" begins on February 1st with a set of 15 items (12 >\$75 items + 3<\$75 buy it now items) up for bidding. The <\$75 buy it now items will be replenished throughout the day since Mike, Alice and Viv have done such an amazing job of procuring and we have an excess of these lower priced items. That means "tables" should remain with 15 biddable items throughout each day. Each day, through Thursday, will be another set of 15 items (replenishing the lower priced items). On Friday we roll out our "Dessert/Drink table," coordinated by Paul vanHaagen, where we will auction off 8 desserts and 8 drink options. Those items will be delivered on Saturday the winners.

Everything is also unfolding for the live auction on Saturday, February 6th from 7:30 to 8:30. As mentioned, Todd Crooks and Lisa Reitzes will be auctioneer and MC respectively and Kevin Lane-Cummings will be our live-feed coordinator. We'll have approximately 13 great covid-proof items for the "live bid" portion. Scott Farrell is coordinated doing "Blue Boat Home" as a video piece featuring our own members (don't share this with others, please!) and. Additionally, through the efforts of Shelley Webb with assists from Vanessa and Jade, there is going to be a wonderful video for the paddle raise.

At last calculation the total FMV (fair market value) for auction items is over \$31,000 and adding in our expected paddle raise monies, we hope to meet our \$35,000 commitment to the General Fund.

You don't want to miss this wonderful event.

Please contact Leah LaCivita or Don Wahl with any questions.