



WSUU JULY BOARD AGENDA — 2021/22

6:30PM PT – 8:30PM PT via Zoom

Marco's Zoom Board Meeting Link

<https://www.google.com/url?q=https%3A%2F%2Fus02web.zoom.us%2Fj%2F89766057847%3Fpwd%3Dtnh0dGdSK2E3bUxjTEc5b1hPN1huUT09&sa=D&source=calendar&usd=2&usg=AOvVaw1s1Jl1059P-gCwne4xfNEy>

WSUU Mission: To support one another, expand our minds, and build a more just world.

Who does this meeting, this agenda, this event serve? Who and what are we centering?

6:30pm	Chalice Lighting & Welcome –	<ul style="list-style-type: none"> o Land Acknowledgement & Covenant o Chalice lighting o Check in/Access Needs
	Minutes	<ul style="list-style-type: none"> o Changes to June minutes or approve as written
	<p>July Reports</p> <p><i>Please note we have not requested reports for the July Board meeting. By what date should we be requesting these each month? Who will request?</i></p>	<ul style="list-style-type: none"> o Minister (vacation leave) o Administrator (Shannon) o Ingathering (Laura W & Shannon) o DRE o Music o Finance Committee o Treasurer (Jim)—<i>acknowledging \$15,000 gift?</i> o RJT o Other
	New Board Transition	<ul style="list-style-type: none"> o 2021/22 New Board Zoom Photo for website o Banking Documents Signed o Board Retreat Goals/Focus/Time/Place o Transition Meeting with former Board members o
	Liaison Updates	<ul style="list-style-type: none"> o COVID 19 Task Force recommendations contact Liz? o
	Start Up/Reopening Planning	<ul style="list-style-type: none"> o Opening dates for Sunday services, small groups o Communication with Rev Christopher, staff, Worship Planning Team, Congregation at large o Preparing the building, cleaning, outside signage, COVID signage, equipment for hybrid services o Ingathering communication with Viv/Alice o
	Deadline/Pressing	<ul style="list-style-type: none"> o Re-opening schedule, guidelines and communication o Auction Committee, Co-chairs



		<ul style="list-style-type: none">○
	Congregational Relationship Building	<ul style="list-style-type: none">○ 1st grp of Conversations for Connection started○ Informal gatherings and 2021 auction events ongoing all summer○ Healthy Congregations UUA contract○ Exit interviews ongoing○ Major topic for Board Retreat?
	Other Business	<ul style="list-style-type: none">○ To Do Board monthly calendar created○ Delegating/Distributing Board Work Tasks-topic for Board Retreat?○ Filling vital committees-Auction (Jan 29), Covenant Grps, Hospitality, RE Council, Chancel, Membership,○ Agenda/Topics for Board Retreat○ 4th Sunday Board Zoom Coffee Hour change—same date as our Board Retreat
	<i>Upcoming Meetings Dates/Times</i>	<ul style="list-style-type: none">○ Sat, July 29th _____ time _____ Zoom link Board to Board Transition Exchange○ Wed, August 18th 6:30-8:30 Monthly Board Mtg. Zoom link through WSUU○ Sun, August 22nd _____ time Board Retreat○ Sun, August 22nd Board Coffee hr change needed○
8:20pm	Close of the Meeting	<ul style="list-style-type: none">○ Personal Reflections/Gratitude○ Extinguishing the Chalice○ 8:30 End

MEETING OF THE BOARD OF TRUSTEES OF WESTSIDE UNITARIAN UNIVERSALIST CONGREGATION

JULY 21, 2021

BOARD ATTENDING: Kristina Darnell, Marco Deppe, Jim Schlough, Laura Pierce, Laura H White

STAFF: Shannon Day, administrator, (Rev. Christopher is on leave this month)

GUESTS: none

CHECK IN: Zoom meeting began at 6:30pm with chalice lighting and Duwamish land acknowledgement by Kristina, attendee check in and sharing of access needs. Check-ins of note: Wednesday night Board meetings for Kristina will need to change due to her new KC Library work schedule requiring Wednesday evening work. Mondays and Thursdays are possible days to consider. Thursdays were preferred by the Board attendees.

COVENANT: To be developed at upcoming Board Retreat,

APPROVAL OF MINUTES: June Board meeting minutes of June 16, 2021 will be placed in the June 2021 Board Meetings shared Google Drive for approval.

JULY REPORTS:

Monthly Reports will be requested of the Minister, Administrator, DRE, Music, Finance Committee, Treasurer, RJT, Viv Monahan/Alice Britt Co-chairs of Westside Connects Fall Ingathering (August, Sept), and other committees or task forces as needed by Kristina and/or Marco to be received at least 5 days in advance of the next monthly Board meeting with committee submittal deadline the Friday before the Board meeting.

Treasurer: Jim summarized and explained the June financial spreadsheet as prepared by Shelley Webb which becomes the basis of the Treasurer's report. The current financial statement 2020/21 year end report is coming soon. Jim highlighted that \$15,000 was received as an undesignated anonymous donation at the end of the last fiscal year and left in undesignated funds until recommendations by the Finance Committee (meets August 3rd) and Board consideration as aligns with Board/Congregational priorities and needs. Monthly report shows decreased expenses are 91 percent spent of projected.

RJCT (Racial Justice Change Team): Kristina reported as a member of this committee. RJCT has identified focus areas including: strengthening & supporting community conversations such as Conversations for Connection with an equity lens, partnering more intentionally with Duwamish tribe,

enhancing WSUU presence/participation in a culturally appropriate way around local food insufficiency such as through a Fall Food Drive and volunteering at the White Center Food Bank, participating in some worship services, training in and increased congregation-wide use of our Equity Tool.

Fall Ingathering/Westside Connects: Laura White, as Membership Chair, was pleased to report that Viv Monahan and Alice Britt have agreed to Co-Chair the Westside Connects Committee and are already actively working on the Fall Ingathering, Saturday, September 11th tentatively 5pm-8pm (with earlier set up time for tents, table, chairs, kitchen, sound system, etc). They have been in touch with Shannon and will need COVID guidelines (this is an all ages event) and prior access to the building for planning purposes. Laura will serve as temporary Board liaison. The other Westside Connects dinners are on the calendar for Thursday, December 2nd, 2021 and April 7th, 2022.

NEW BOARD TRANSITION:

- A Zoom photo was taken by Marco for WSUU Governance section, another photo may be taken at our Board Retreat,
- Banking documents from Umpqua need to be re-signed by Jim, Laura White, and Kristina. Shannon will arrange for resending needed documents to the bank.
- **Board Retreat;** Laura Pierce, as facilitator, led a planning discussion for the Board Retreat scheduled for Sunday, August 22nd, 9-3pm at the JPC Cohousing public meeting room. Proposed agenda so far includes: Welcome, Covenant development, Board Roles, Priorities for the Board Year, and Areas of Responsibility. Please send related documents to Laura Pierce, Jim will put together a schedule for the potluck and/or order in breakfast and lunch.
- 7pm Saturday, July 29th Board to Board Transition Exchange is scheduled, Zoom link and reminder email will be sent by Kristina.

LIAISON UPDATES:COVID TASK FORCE COVID Task Force recommendations are due to the Board by August 1st, 2021. Kristina has already provided KC Library Phase 4 recommendations to Amanda Meier on the COVID Task Force.

START UP/REOPENING PLANNING:

Start up tasks and opening the church building is time dependent and needs at least a 3-4 week lead time if we plan to open Saturday, September 11th for the Ingathering and have our first Sunday service on Sunday, September 12th. Many folx need to be coordinated with such as Scott, Worship Planning Team, RE, Shannon, Leaps and Bounds, Westside Connects Ingathering Co-Chairs, Team Clean (needs recruitment), Hospitality, Rev. Christopher, as well as guidelines for the congregation at large, etc.

A Start Up/Reopening Planning Zoom meeting for 6:30 pm, Monday, August 9th was set up to make decisions on the timing, prep needs and reopening schedule, coordination, guidelines, signage and PR information after we receive the COVID recommendations. We need to be certain to invite prior input or invite planning meeting attendance from Rev Christopher, Shannon, Scott, Worship Planning

rep, RE Rev. Cynthia, Music, Team Clean, Kitchen Social Hall Hospitality rep or other stakeholders involved with using the building in September.

DEADLINE/PRESSING: Reopening schedule is in process, Auction Committee and other important committees will need volunteer recruitment for Chair/Co-Chairs.

CONGREGATIONAL RELATIONSHIP BUILDING: This area will be one of the important focus items for the August Board Retreat. A number of Auction events and informal church member get togethers are already going on during the summer now that COVID restrictions have eased.

OTHER BUSINESS:

- Laura White will start an initial Board To Do Calendar using Shelley Webb's template and previous Board information. She would appreciate another Board member assistance once initial list is started.
- Rev. Christopher will oversee the Limited Access Agreement.
- Need to move the Zoom Board Coffee Hour to 4th Sunday in August due to the Board Retreat to be arranged with Shannon.

CLOSE OF MEETING: Kristina provided closing chalice words and extinguished the chalice. The meeting was adjourned at 8:53pm.

As of: **Westside Unitarian Universalist Congregation - Seattle WA**

BUDGET SUMMARY % thru Year: **100%**

	Curr Mo Activity	YTD Actuals	%	Full Year Budget	Amount Remaining
Income					
Pledges	\$ 32,440	\$ 287,747	101%	\$ 285,400	\$ (2,347)
Sunday Plate	2,538	26,624	103%	25,733	(891)
Other Donations	15,010	23,891	290%	8,250	(15,641)
Fund Raising	2,000	55,875	151%	37,000	(18,875)
Affinity Programs	2	372	14%	2,700	2,328
RE Ministry	-	51	3%	1,850	1,799
Youth Group Ministry	-	-	0%	1,033	1,033
Music Ministry	-	-	0%	1,000	1,000
Program and Misc	51	54,287	99%	55,100	813
Rentals	5,956	54,302	102%	53,118	(1,184)
Total Income	\$ 57,996	\$ 503,149	107%	\$ 471,184	\$ (31,965)
Expenses					
Minister Compensation	\$ 10,823	\$ 127,831	99%	\$ 129,102	\$ 1,271
Additional Minister	257	667	29%	2,300	1,633
RE Director Compensation	6,146	75,419	100%	75,146	(273)
RE Staff	632	7,520	74%	10,220	2,701
RE Training	-	-	0%	1,650	1,650
RE Youth Group	-	115	7%	1,633	1,518
RE Operations	166	1,334	39%	3,450	2,116
Music Director Compensation	2,604	32,324	93%	34,692	2,368
Music Staff	675	8,755	74%	11,884	3,129
Other Music	-	393	32%	1,241	848
Administrator Compensation	4,981	54,527	99%	55,140	613
Additional Employee Benefits	60	2,905	74%	3,900	995
UUA Dues	2,842	11,369	98%	11,569	200
Loans, Taxes, Fees	2,702	32,430	95%	34,169	1,739
Discretionary	1,095	15,617	110%	14,210	(1,407)
Facility	7,209	47,176	71%	66,728	19,552
Fundraising & Rentals	-	2,453	109%	2,250	(203)
Committees	2,138	7,570	64%	11,900	4,330
Total Expenses	\$ 42,330	\$ 428,404	91%	\$ 471,184	\$ 42,780
Cash Flow (GF):	\$ 15,666	\$ 74,745			

	YTD Balance	Start of FY	YTD Change
BANK ACCOUNT BALANCES			
Umpqua General Fund Checking #7545	\$ 107,401	64,631	\$ 42,769
Sound Credit Union Money Market #6299	199,373	208,696	(9,323)
Sound Credit Union Business Savings #6290	25	25	-
Petty Cash	200	200	-
Total Account Balances	\$ 306,999	\$ 273,552	\$ 33,447
ASSETS			
Church Bldg & Land (book value)	\$ 2,918,600	\$ 2,889,800	\$ 28,800
Cash - Operations	133,131	117,085	16,046
Cash - Building Fund	\$ 69,576	76,959	(7,384)
Cash - Accessibility	24,319	3,808	20,511
Other Dedicated Fund Balances	23,715	43,813	(20,098)
<u>Undesignated Donations</u>	<u>56,258</u>	<u>31,886</u>	<u>24,371</u>
<i>Total Fund Balances</i>	<i>\$ 173,868</i>	<i>156,467</i>	<i>17,401</i>
Total Assets	\$ 3,225,600	\$ 3,163,353	\$ 62,247
LIABILITIES			
Loan fm UUA	\$ 419,602	\$ 435,136	\$ (15,535)
Loan fm Cascadia Growth Fund	56,516	61,474	(4,958)
Other Current Liabilities	71,565	94,982	(23,417)
Other Dedicated Fund Balances	23,715	43,813	(20,098)
Total Liabilities	\$ 571,398	\$ 635,406	\$ (64,007)
CONGREGATIONAL EQUITY			
Beginning of FY Equity	\$ 2,128,317	\$ 2,527,947	\$ 126,254
<i>YTD Change in Equity</i>	<i>525,884</i>		
DEDICATED FUND BALANCES			
Beginning of FY Dedicated Fund Balances	\$ 156,467	\$ 156,467	\$ -
<i>YTD Change in Dedicated Fund Balances</i>	<i>17,401</i>		
Overall YTD Cash Flow with Fund Balances:	\$ 92,145		

As of: Westside Unitarian Universalist Congregation - Seattle WA			% Thru Year: 100%				
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes
GENERAL FUND INCOME							
Pledges							
4.100.100	Pledges - Current Year Income	32,439.60	285,342.30	283,400.00	101%	1,942.30	
4.100.110	Pledges - Prior Year Income	-	2,405.00	2,000.00	120%	405.00	
	Total Pledges	\$ 32,440	\$ 287,747	\$ 285,400	101%	\$ 2,347	
Sunday Plate							
4.100.140	Contributions - Sunday WSUU	1,670.73	17,476.04	18,400.00	95%	-	
4.100.141	Contributions - Sunday WSUU Minister Discretion	-	630.00	600.00	105%	30.00	
4.100.142	Contributions - Sunday WSUU Kitchen/Hospitality	-	-	-	0%	-	
4.100.143	Contributions - Sunday WSUU Youth Programs	-	-	600.00	0%	-	
4.100.150	Contributions Sunday Charities	867.27	8,518.22	6,133.00	139%	2,385.22	
	Total Sunday Plate Income	\$ 2,538	\$ 26,624	\$ 25,733	103%	\$ 891	
Other Donations							
4.100.135	Give Big (Non-pledge gifts and stretch dollars)	-	-	-	0%	-	
4.100.155	Endowment Fund Transfers IN	-	-	-	0%	-	
4.100.160	Special Gifts & Campaigns	15,000.00	23,797.50	8,250.00	288%	15,547.50	Anonymous undesignated gift
4.100.244	Accessibility Fund Donations	10.00	93.00	-	0%	93.00	
	Total Other Donations	\$ 15,010	\$ 23,891	\$ 8,250	290%	\$ 15,641	
Fund Raising							
4.100.245	Auction Income	-	27,987.31	22,000.00	127%	5,987.31	
4.100.247	Raise the Paddle Income	2,000.00	27,787.21	15,000.00	185%	12,787.21	A late arriving donation to RTP
4.100.250	Rummage & Book Sale Income	-	-	-	0%	-	
4.100.257	Misc. Fundraising Income	-	100.00	-	0%	100.00	
	Total Fund Raising Income	\$ 2,000	\$ 55,875	\$ 37,000	151%	\$ 18,875	
Affinity Program Income							
4.100.210	E Scrip GF Income	1.71	24.36	-	0%	24.36	
4.100.211	Amazon Rebate Income	-	347.58	1,500.00	23%	-	
4.100.212	Thriftway Rebate Program	-	-	1,200.00	0%	-	
	Total Affinity Program Income	\$ 2	\$ 372	\$ 2,700	14%	\$ -	
RE Ministry Income							
4.100.258	RE Fund Transfers IN	-	-	-	0%	-	
4.100.259	RE Fundraising & Donations	-	51.38	-	0%	51.38	
4.100.260	OWL Registration Fees	-	-	800.00	0%	-	
4.100.263	OWL Fund Transfers IN	-	-	1,050.00	0%	-	
4.100.264	RE Coming of Age Program Fees	-	-	-	0%	-	
	Total RE Ministry Income	\$ -	\$ 51	\$ 1,850	3%	\$ -	
Youth Group Ministry Income							
4.100.261	RE Youth Group Fund Transfers IN	-	-	1,033.00	0%	-	
4.100.262	RE Youth Group Fundraising & Gifts	-	-	-	0%	-	
	Total Youth Group Ministry Income	\$ -	\$ -	\$ 1,033	0%	\$ -	

As of: Westside Unitarian Universalist Congregation - Seattle WA				% Thru Year: 100%				
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes	
Music Ministry Income								0
4.100.221	Music Fund Transfers IN	-	-	-	0%	-		
4.100.222	Music Fundraising and Donations	-	-	1,000.00	0%	-		
4.100.223	Music Programs Income	-	-	-	0%	-		
	Total Music Ministry Income	\$ -	\$ -	\$ 1,000	0%	\$ -		
Program and Misc Income								0
4.100.220	Coffee Income	-	-	-	0%	-		
4.100.225	Membership Fundraising and Donations	-	-	500.00	0%	-		
4.100.240	Interest Income	40.96	677.21	1,000.00	68%	-		
4.100.241	Board Designated Fund Transfers to GF	-	53,500.00	53,500.00	100%	-		
4.100.242	Building Fund Transfer IN	-	-	-	0%	-		
4.100.251	Social & Envir. Justice Fundraising	10.00	110.00	-	0%	110.00		
4.100.255	Common Quest Income	-	-	100.00	0%	-		
4.100.265	Ministerial Intern Inc	-	-	-	0%	-		
4.100.267	Minister Search Fund Transfers IN	-	-	-	0%	-		
4.100.268	Web Development Fund Transfers IN	-	-	-	0%	-		
4.100.270	Building Maintenance/Janitorial transfer IN	-	-	-	0%	-		
	Total Program and Misc Income	\$ 51	\$ 54,287	\$ 55,100	99%	\$ -		
Rentals								-
4.100.300	Cell Tower Rental & Elec Reimb	2,453.10	14,718.60	14,718.00	100%	0.60	June and July payment	
4.100.302	Cell Tower Electricity Reimb True-up	437.59	2,803.15	1,600.00	175%	1,203.15	Elect. Reimb.	
4.100.305	Rental Income - Single Events	-	-	-	0%	-		
4.100.310	Rental Income - Lease (Leaps and Bounds of WA)	3,000.00	36,000.00	36,000.00	100%	-		
4.100.311	Donations- Service Groups Meeting at WSUU	65.00	780.00	800.00	98%	-		
	Total Rental Income	\$ 5,956	\$ 54,302	\$ 53,118	102%	\$ 1,184		
TOTAL GENERAL FUND INCOME		\$ 57,996	\$ 503,149	\$ 471,184	107%	\$ 31,965		

As of: Westside Unitarian Universalist Congregation - Seattle WA				% Thru Year: 100%				
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget		Notes
GENERAL FUND EXPENSE							0	
MINISTER POSITION							0	
Minister Compensation							-	
5.100.100	Minister Housing Allow Exp	3,000.00	24,400.00	44,475.00	55%	-		
5.100.101	Minister Salary Exp	4,479.77	71,203.86	44,975.00	158%	26,228.86		
5.100.105	Minister Medical Ins Exp	1,451.81	11,556.02	11,385.00	102%	171.02		
5.100.106	Minister Group Term Life Ins Exp	67.27	627.16	730.00	86%	-		
5.100.107	Minister Long Term Disability Ins Exp	96.36	770.88	1,073.00	72%	-		
5.100.108	Minister Dental Insurance	148.00	1,184.00	1,776.00	67%	-		
5.100.110	Minister Retirement Exp	741.25	6,146.41	8,945.00	69%	-		
5.100.115	Minister-FICA Exp	567.06	4,609.13	6,843.00	67%	-		
5.100.125	Minister's Professional Exp	271.41	7,333.51	8,900.00	82%	-		
Total Minister Compensation		\$ 10,823	\$ 127,831	\$ 129,102	99%	\$ -		
Additional Minister Exp							0	
5.100.102	Minister Moving Exp	-	-	-	0%	-		
5.100.120	Minister's Sabbatical Exp	-	-	-	0%	-		
5.100.126	Minister Installation Exp	256.90	666.90	2,300.00	29%	-		ordination expenses
5.100.128	Minister Search Exp	-	-	-	0%	-		
Total Additional Minister Exp		\$ 257	\$ 667	\$ 2,300	29%	\$ -		
Total Minister Position Expense		\$ 11,080	\$ 128,498	\$ 131,402	98%	\$ -		

As of: Westside Unitarian Universalist Congregation - Seattle WA				% Thru Year: 100%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes
CHILDREN AND YOUTH MINISTRY							-
RE Director Compensation							-
5.100.150	RE Director Salary Exp	4,763.08	58,990.31	57,157.00	103%	1,833.31	
5.100.153	RE Director Group Term Life Ins Exp	-	-	-	0%	-	
5.100.154	RE Director Long Term Disability Ins Exp	-	-	-	0%	-	
5.100.155	RE Director Medical Insurance	-	2,933.33	4,400.00	67%	-	
5.100.158	RE Director FICA Exp	346.16	4,287.12	4,373.00	98%	-	
5.100.160	RE Director Retirement Exp	476.31	5,899.17	5,716.00	103%	183.17	
5.100.165	RE Director Professional Exp	560.00	3,309.54	3,500.00	95%	-	
Total RE Director Compensation		\$ 6,146	\$ 75,419	\$ 75,146	100%	\$ 273	
RE Staff Expense							-
5.100.162	RE Story Time Toddler Teacher Exp	-	-	-	0%	-	
5.100.163	RE Nursery Lead Teacher Exp	200.00	2,040.00	2,200.00	93%	-	
5.100.164	RE Nursery Assistant Exp	-	187.50	1,920.00	10%	-	
5.100.168	RE Program Assistant Exp	432.00	5,292.00	5,300.00	100%	-	
5.100.169	RE Summer Coordinator Exp	-	-	-	0%	-	
5.100.170	Childcare Exp	-	-	800.00	0%	-	
Total RE Staff Exp		\$ 632	\$ 7,520	\$ 10,220	74%	\$ -	
RE Training Expense							-
5.100.151	RE Youth Leadership Development Exp	-	-	-	0%	-	
5.100.152	RE OWL Leadership Development Exp	-	-	1,650.00	0%	-	
5.100.166	RE Leader Training Exp	-	-	-	0%	-	
5.100.167	RE Teacher Appreciation Exp	-	-	-	0%	-	
Total RE Training Expense		\$ -	\$ -	\$ 1,650	0%	\$ -	
RE Youth Group Expense							-
5.100.161	RE Lead Youth Advisor Exp	-	-	-	0%	-	
5.100.132	RE High School Youth Programs Exp	-	115.39	1,633.00	7%	-	
5.100.136	RE High School Youth Scholarships Exp	-	-	-	0%	-	
5.100.227	RE Youth Group Fund Transfers OUT	-	-	-	0%	-	
Total RE Youth Group Expense		\$ -	\$ 115	\$ 1,633	7%	\$ -	
RE Operations Expense							-
5.100.131	RE OWL Program Exp	-	-	200.00	0%	-	
5.100.133	RE Middle School Youth Programs Exp	-	-	-	0%	-	
5.100.134	RE Operational Exp	165.78	1,333.69	3,250.00	41%	-	
5.100.135	RE Middle School Scholarships Exp	-	-	-	0%	-	
5.100.171	RE Program Support Exp	-	-	-	0%	-	
5.100.172	RE Curricula Exp	-	-	-	0%	-	
5.100.225	RE Fund Transfers OUT	-	-	-	0%	-	
5.100.229	RE OWL Fund Transfers OUT	-	-	-	0%	-	
Total RE Operations Expense		\$ 166	\$ 1,334	\$ 3,450	39%	\$ -	
Total Children & Youth Ministry Expense		\$ 6,943	\$ 84,388	\$ 92,099	92%	\$ -	

As of: Westside Unitarian Universalist Congregation - Seattle WA				% Thru Year: 100%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes
MUSIC MINISTRY							-
Music Director							-
5.100.185	Music Dir Salary Exp	2,124.43	26,383.59	25,493.00	103%	890.59	
5.100.186	Music Dir Medical Insurance	104.73	1,283.33	2,200.00	58%	-	
5.100.187	Music Dir Retirement Exp	212.44	2,638.35	2,549.00	104%	89.35	
5.100.188	Music Dir FICA Exp	162.51	2,018.27	1,950.00	104%	68.27	
5.100.190	Music Dir Professional Exp	-	-	2,500.00	0%	-	
5.100.200	Music Dir Group Term Life Insurance	-	-	-	0%	-	
5.100.205	Music Dir Long Term Disability Ins Exp	-	-	-	0%	-	
Total Music Director Compensation		\$ 2,604	\$ 32,324	\$ 34,692	93%	\$ -	
Music Staff							\$ -
5.100.193	Music Sunday Service Pianist Exp	375.00	4,500.00	4,875.00	92%	-	
5.100.195	Music Percussionist Exp	300.00	3,600.00	3,800.00	95%	-	
5.100.197	Music Chorale Rehearsal Pianist Exp	-	405.00	1,680.00	24%	-	
5.100.198	Music Bassist Exp	-	250.00	800.00	31%	-	
5.100.199	Music Administrator Exp	-	-	729.00	0%	-	
Total Other Music Staff Expense		\$ 675	\$ 8,755	\$ 11,884	74%	\$ -	
Other Music Expense							-
5.100.191	Music Purchase Exp	-	393.00	766.00	51%	-	
5.100.192	Music Equipment Maint Exp	-	-	400.00	0%	-	
5.100.194	Music Programs Exp	-	-	-	0%	-	
5.100.196	Music Council Fundraising Exp	-	-	75.00	0%	-	
5.100.201	Music Equipment Purchase Exp	-	-	-	0%	-	
5.100.202	Music Marketing Exp	-	-	-	0%	-	
Total Other Music Expense		\$ -	\$ 393	\$ 1,241	32%	\$ -	
Total Music Ministry Exp		\$ 3,279	\$ 41,472	\$ 47,817	87%	\$ -	
ADMIN STAFF & SUPPORT							-
Congr Administrator & Bookkeeper							-
5.100.173	Congr Admin Group Term Life Ins Exp	-	-	-	0%	-	
5.100.174	Congr Admin Salary Exp	3,893.44	45,537.18	45,423.00	100%	114.18	
5.100.175	Congr Admin Medical Insurance	400.00	800.00	1,200.00	67%	-	
5.100.176	Congr Administrator Retirement Exp	389.34	4,571.86	4,542.00	101%	29.86	
5.100.177	Congr Administrator FICA Exp	297.84	3,483.56	3,475.00	100%	8.56	
5.100.230	Congr Admin Long Term Disability Ins Exp	-	-	-	0%	-	
5.100.231	Congr Admin Professional Exp	-	134.67	500.00	27%	-	
Total Congr Administrator & Bookkeeper Compensation		\$ 4,981	\$ 54,527	\$ 55,140	99%	\$ -	

As of: Westside Unitarian Universalist Congregation - Seattle WA				% Thru Year: 100%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes
Additional Employee Benefits							
5.100.178	Labor & Industries Ins Exp	-	1,717.91	2,500.00	69%	-	
5.100.181	Family and Medical Leave Ins Exp	-	510.51	600.00	85%	-	
5.100.184	Part time Empl FICA SS Exp	59.82	676.20	800.00	85%	-	
	Total Additional Employee Benefits Expense	\$ 60	\$ 2,905	\$ 3,900	74%	\$ -	
Total Admin Staff & Support Expense		\$ 5,040	\$ 57,432	\$ 59,040	97%	\$ -	
DUES & FINANCIAL EXPENSE							
UUA Dues Expense							
5.100.300	Partner Church Dues Exp Bud	-	-	200.00	0%	-	
5.100.320	UUA Dues Exp Bud	2,842.25	11,369.00	11,369.00	100%	-	
	Total UU Organizations Dues Expense	\$ 2,842	\$ 11,369	\$ 11,569	98%	\$ -	
Loans, Taxes & Fees Expense							
5.100.650	Loan Debt Service - UUA	1,699.39	20,392.68	22,043.00	93%	-	
5.100.655	Loan Debt Service - PNW Growth Foundation Exp	659.96	3,523.48	3,526.00	100%	-	
5.100.457	Annual City/County/State Fees	-	3,275.69	3,200.00	102%	75.69	
5.100.520	Banking & Credit Card Fees e.g.Vanco	343.07	5,238.12	5,400.00	97%	-	
	Total Financial Expense	\$ 2,702	\$ 32,430	\$ 34,169	95%	\$ -	
Total Dues & Financial Expense		\$ 5,545	\$ 43,799	\$ 45,738	96%	\$ -	
DISCRETIONARY EXPENSE							
Discretionary Expense							\$ -
5.100.757	Sunday Morning Contributions Given to Charity	465.27	7,510.30	6,133.00	122%	1,377.30	
5.100.758	Minister Discretionary Fund Transfer OUT	630.00	630.00	600.00	105%	30.00	
5.100.760	Undesignated Donation FB Exp	-	7,477.00	7,477.00	100%	-	
	Total Discretionary Expense	\$ 1,095	\$ 15,617	\$ 14,210	110%	\$ 1,407	
Total Discretionary Expense		\$ 1,095	\$ 15,617	\$ 14,210	110%	\$ 1,407	

As of: Westside Unitarian Universalist Congregation - Seattle WA				% Thru Year: 100%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes
OTHER OPERATIONAL EXPENSE							-
Facility Expense							-
5.100.450	Telephone/Cable/Internet	644.22	3,706.25	3,200.00	116%	506.25	
5.100.460	Web Hosting Exp	102.68	224.36	300.00	75%	-	
5.100.470	Web Maintenance Exp Bud	-	-	100.00	0%	-	
5.100.475	Technology Management	992.48	2,975.68	4,600.00	65%	-	teleprompter, lighting, mevo camera, microphone, SD card, coda, breeze
5.100.480	Office Expenses	100.35	454.88	1,000.00	45%	-	security cameras
5.100.481	Postage Exp Bud	-	394.60	500.00	79%	-	
5.100.482	Printing / Copying	447.66	4,157.60	5,500.00	76%	-	
5.100.483	Constant Contact Email Service	382.13	382.13	425.00	90%	-	
5.100.550	Liability Insurance Exp Bud	-	7,180.00	7,450.00	96%	-	
5.100.452	Security Alarm System	-	436.70	500.00	87%	-	
5.100.453	Electricity - SCL	-	7,695.11	11,000.00	70%	-	
5.100.454	Water/Sewer - SPU	219.62	777.56	2,000.00	39%	-	
5.100.455	Waste/Recycling/Green	107.06	1,172.84	2,000.00	59%	-	
5.100.456	Gas - PSE	179.51	5,430.78	4,500.00	121%	930.78	
5.100.451	Janitorial Supplies	48.94	86.57	1,500.00	6%	-	
5.100.458	Landscaping Exp	-	736.27	500.00	147%	236.27	
5.100.459	Building Maintenance Supplies & Small Labor Vendor	112.65	1,021.56	2,700.00	38%	-	smoke detectors
5.100.461	Building Capital Reserve Exp-GF	-	3,000.00	3,000.00	100%	-	
5.100.462	Lift Phone Monitoring	-	396.76	360.00	110%	36.76	
5.100.463	Elevator Fund Reserve Exp	-	-	-	0%	-	
5.100.471	Janitorial Service	3,588.00	4,898.00	8,000.00	61%	-	window cleaning all exterior and sanctuary interior plus monthly cleaning
5.100.484	Marketing and Advertising	-	-	-	0%	-	
5.100.726	AV Tech Expense	230.00	1,400.00	6,720.00	21%	-	
5.100.727	AV Equipment & Maintenance	-	-	225.00	0%	-	
5.100.728	Real Rent Duwamish	54.00	648.00	648.00	100%	-	
5.100.900	Transfers to Operations Cash Reserve Fund or Bldg	-	-	-	0%	-	
Total Facility Expense		\$ 7,209	\$ 47,176	\$ 66,728	71%	\$ -	

As of: Westside Unitarian Universalist Congregation - Seattle WA				% Thru Year: 100%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY20-21 Budget	YTD %ofBgt	Over Budget	Notes
Fundraising & Rentals Expense						-	
5.100.819	Raise the Paddle Purchase Exp -GF	-	-	-	0%	-	
5.100.820	Auction Expense	-	2,250.00	2,000.00	113%	250.00	
5.100.821	Rummage Sale Expense	-	-	-	0%	-	
5.100.822	Canvass Expense	-	202.96	250.00	81%	-	
5.100.823	Misc. Fundraising Exp Bud	-	-	-	0%	-	
5.100.305	Facilities Rental Exp - single events	-	-	-	0%	-	
	Total Fundraising & Rentals Expense	\$ -	\$ 2,453	\$ 2,250	109%	\$ 203	
Committees Expense						-	
5.100.222	Coffee and Other Kitchen Exp	-	-	1,100.00	0%	-	
5.100.710	Membership Exp Bud	-	-	500.00	0%	-	
5.100.725	Worship Council Expense Budget	397.08	5,649.39	6,575.00	86%	-	<i>honorarium and strawberries for picnic</i>
5.100.754	Partner Church Program Exp	303.00	303.00	-	0%	303.00	
5.100.756	Social Action Expense	-	-	-	0%	-	
5.100.759	Board Discretionary Fund	90.00	270.00	300.00	90%	-	<i>gifts</i>
5.100.800	All Congr Social Events	360.00	360.00	175.00	206%	185.00	<i>picnic fee</i>
5.100.801	All Congr Retreats and Trainings	987.50	987.50	3,000.00	33%	-	<i>chaplain fee for annual meeting, 3 GA Delegates, Gift to DRUUMM in honor of Denise Rimes, parliamentarian help</i>
5.100.829	Common Quest Exp	-	-	250.00	0%	-	
	Total Committees Exp	\$ 2,138	\$ 7,570	\$ 11,900	64%	\$ -	
Total Other Operational Support Expense		\$ 9,347	\$ 57,199	\$ 80,878	71%	\$ -	
TOTAL GENERAL FUND EXPENSE		\$ 42,330	\$ 428,404	\$ 471,184	91%	\$ -	
Income less Expense		\$ 15,666	\$ 74,745	-			

As of: Monday, July 12, 2021						
Fund Acct	Fund Balances	Curr Balance	Mo. Change	Notes/Explanation	Prior Year Balance	Ann. Change
3.200.100	Building Fund FB	69,575.71	-		76,959.46	(7,383.75)
3.201.100	Accessibility FB	24,319.25	(1,000.00)	payment to NMB for consulting	3,808.31	20,510.94
3.202.100	Building Maintenance/Janitorial Fund Balanc	329.42	-		329.42	-
3.302.100	Minister's Discretion FB	2,876.73	630.00	moved in plate collection funds for the year	2,296.73	580.00
3.303.100	Minister Search Fund Balance	142.88	-		142.88	-
3.304.100	Gifts to be Designated by Board FB	190.00	190.00	ordination gifts pass through	-	190.00
3.305.100	Undesignated Donations FB	56,257.57	-		31,886.18	24,371.39
3.307.100	PPP Loan/Grant FB Balance	-	-			
3.310.100	Conference Scholarship FB	171.21	-		171.21	-
3.321.100	Miscellaneous Grants	160.33	-		160.33	-
3.345.100	Hymnals FB	98.71	-		98.71	-
3.350.100	Music FB	290.53	-		290.53	-
3.355.100	WSUU Sponsored Events Balance	1,513.47	-		1,513.47	-
3.360.100	Youth Group FB	6,249.01	-		5,830.74	418.27
3.370.100	OWL Fund Balance	4,208.28	-		3,608.28	600.00
3.380.100	Religious Ed Misc FB	2,041.84	-		1,883.46	158.38
3.385.100	Raise the Paddle FB	-	-		22,214.34	(22,214.34)
3.390.100	Art and Aesthetics Fund Balance	2,929.50	-		2,929.50	-
3.391.100	Social Justice FB Balance	775.54	-		775.54	-
3.400.100	Endowment FB	55.00	-		55.00	-
3.405.100	Little Free Library Balance	40.00	-		40.00	-
3.815.100	Partner Church FB	1,273.05	303.00		1,103.36	169.69
3.835.100	Community Meal Trust Fund Balance	369.87	-		369.87	-
	Total Dedicated Funds	\$ 173,867.90	123.00		\$ 156,467.32	\$ 17,400.58