



WSUU BOARD AGENDA — June 18, 2020

WSUU Mission: To support one another, expand our minds, and build a more just world.

Timekeeper? Process Observer?

Who does this meeting, this agenda, this event serve? Who and what are we centering?

6:30pm <i>10 min</i>	Chalice Lighting & Welcome	<ul style="list-style-type: none">○ Access needs○ Grounding practice○ One-word check-in
6:40pm <i>60 min</i>	Discussion of institutional racism at WSUU and how it affects our paths to leadership	<ul style="list-style-type: none">○ Leilani Davenberry
	WSUU's selection practices and support of GA delegates	
7:40 <i>10 min</i>	Covenant	<ul style="list-style-type: none">○ Sharing our covenant, how we lived it this year, and how we might change it, with incoming board members
7:50pm <i>20 min</i>	Minutes (5 min)	<ul style="list-style-type: none">○ Changes in May Minutes or approve as written
	June Reports (5 min)	<ul style="list-style-type: none">○ Bridge Minister○ Administrator○ DRE○ Music○ Finance Committee○ Treasurer○ Transition Working Group
	Liaison Updates (10 min)	<ul style="list-style-type: none">○ Roseanne – Congregational care priority from BIPOC○ Tony — RJCT updates○ Thomas – Congregational Care Cluster updates○ Shelley – Finance Committee updates to budget○ Jade – Board goals and transition updates
8:10pm <i>15 min</i>	COVID-19 Advisory Task Force	<ul style="list-style-type: none">○ Review updated purpose and description○ Discuss findings from use of the equity decision making tool○ Discuss chair and task force member selection



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|--------------------------------|---|---|
| 8:25pm
<i>10 min</i> | Right Relations Priorities for Incoming Board | <ul style="list-style-type: none">○ Westside Week article – “What Happened to Our Right Relations Initiative this Year?” sharing the RR work and foundation this board has offered○ Update from discussions with Rev. Christopher○ Potential next steps for 2020-2021 board |
| 8:35pm
<i>10 min</i> | Building/Facility Priority for Incoming Board | <ul style="list-style-type: none">○ Need for Building Committee lead – strategic facility planning, and maintenance/repair management○ Accessibility project planning – consider what we can do while the congregation is not using the building |
| 8:45pm
<i>10 min</i> | Gems of Wisdom from Outgoing Board to Incoming Board | <ul style="list-style-type: none">○ Each board member will share one prepared gem of wisdom from experiences this year○ Outgoing board will respond to questions shared by incoming board via email |
| 8:55pm
<i>5 min</i> | Incoming Board Date Planning | <ul style="list-style-type: none">○ Determine next steps for identifying dates of monthly meetings and date for board retreat |
| 9:00pm | Close of the Meeting | <ul style="list-style-type: none">○ Thank you notes○ Process Observer Report○ Extinguishing the Chalice |

MINUTES: MEETING OF THE BOARD OF TRUSTEES OF WESTSIDE UNITARIAN UNIVERSALIST CONGREGATION

June 17, 2020

BOARD ATTENDING: (Virtual meeting through Zoom) Jade Lowry, Roseanne Lorenzana, Matt Aspin, Aimee Schiefelbein, Tony Ricardi, Thomas Terrence, Shelley Webb

STAFF: Shannon Day, Rev. Deanna Vandiver

TIMEKEEPER: Jade PROCESS OBSERVER: Shelley

GUESTS:

Sharing personal testimony: Leilani Davenport

Representing RJCT and the congregation as witness and support for personal testimony: Simon Knaphus, Marion Kee, Kerry Lusignan

Representing incoming Board members: Vanessa Shaughnessy, Marissa Ohoyo, Liz Berggren

WELCOME AND CHALICE LIGHTING: The meeting started at 6:33pm. Jade shared chalice lighting words from Mia Mingus entitled, "What if accountability wasn't scary?" with attribution to Rev. Deanna for bringing this to the congregation.

COVENANT, ACCESS NEEDS, AND GROUNDING PRACTICE: The Board and staff reflected on the covenant and agreed to covenant together. Aimee shared a grounding practice to bring members in to the space. Board members and guests shared a one-word check-in and access needs for the meeting.

DISCUSSION OF INSTITUTIONAL RACISM AT WSUU AND HOW IT AFFECTS OUR PATHS TO LEADERSHIP:

Rev. Deanna facilitated this part of the meeting, sharing a breath practice and setting the container for discussion and witnessing together.

Leilani shared barriers she's personally experienced in participating in and with leadership at Westside. She shared vulnerable and powerful experiences related to institutional racism and harm she's experienced within our congregation and in regional trainings. The outcome of which were the following take aways.

Leilani shared questions to consider:

- Why are the delegates for GA not put through a more democratic process for selection? It should be more transparent and voted upon by the congregation. Otherwise the process appears to be available to a privileged few who can afford to go and who know the right people to be a part of decision-making.

- How will Westside move forward to actively support BIPOCs in our congregation and in leadership, not to solicit for labor and representation but to actively take action to support BIPOCs in positions of leadership?

Leilani shared possible actionable items:

- Consider a requirement to be in service on the Board or at the pulpit for leaders to be actively committed to anti-racist work and participate in anti-racism and multicultural training and bystander training.
- After having a racist experience at the Board meeting, Leilani would like for one person on the Board to get back to her about how the Board is or isn't silencing people who are at the Board meetings.
- A change in how delegates are chosen, voted on, installed, and actively supported, especially BIPOCs. For example, the Westside Board members who are attending GA could learn and lean in and bring back information. There is a workshop about how we want yet resist diversity and another on dismantling ableism and reparations. All five reports on The Commission for Institutional Change are offered at the same time. It would be good if folx from the Board were going and collaborated with the delegates.
- Instead of seeking diversity and representation look at what Westside has done in the past to actively support its BIPOC members and BIPOCs in leadership. Leilani does not want apologies and emails of white people's feelings. What she would love is accountability and action.
- Leilani shares information about GA: Leilani will send details and links later about why the youth GA committee have resigned from their positions at GA.

Board member and incoming Board members were given the opportunity to ask questions and share comments. Gratitude and appreciations were shared with Leilani for bringing her vulnerability in sharing her experiences. Rev. Deanna led the Board in a blessing of gratitude and love for Leilani's labor and vulnerability.

COVENANT: Roseanne led the Board in a discussion for the incoming Board of sharing of what worked and didn't work in our covenant, as well as possible ways to improve that process.

APPROVAL OF MINUTES: May minutes approved as written.

REPORTS:

- BRIDGE MINISTER REPORT: *See report attached.*
- ADMINISTRATOR REPORT: *See report attached.*
- DRE REPORT: *See report attached.*
- MUSIC REPORT: *See report attached.* The Board discussed the action item in the Music Director report (Scott would like to have someone take over his Covid tech coordinator role for Sunday services), and concluded this action item should be taken up with his supervisor where he can best get direction.

- FINANCE COMMITTEE REPORT: *See report attached.*
- TREASURER REPORT: *See report attached.*
- TRANSITION WORKING GROUP REPORT: *See report attached.*

LIAISON UPDATES:

CONGREGATIONAL CARE PRIORITY FROM BIPOC: The last Leadership Assembly meeting was held on 5/31 and approximately 75 people attended. Roseanne reported there was a lot of great feedback on the Beloved Accountability study, and there are more opportunities to continue this learning. There is much appreciation to Roseanne for offering us her experience. In addition, there is an upcoming opportunity for BIPOC-only pastoral sessions in July with Rev. Joseph Santos-Lyons. This information was shared in the e-news.

RJCT UPDATES: There are no updates to share on actions in collaboration with the Faith Action Network (FAN). There will be an RJCT led service on July 26th. Simon shared that he is updating links to Westside resources at this link on our website: <https://wsuu.org/racial-justice-change-team-rjct-resource-page/>.

CONGREGATIONAL CARE CLUSTER UPDATES: Thomas is in contact with Care Cluster meeting facilitators. They share acknowledgement of Zoom fatigue and excessive screen time. Thomas will be holding a cross cluster event in the next couple of weeks. More details are forthcoming. The clusters continue to be engaged in supporting each other.

FINANCE COMMITTEE UPDATES TO BUDGET: Shelley shared that the budget is going according to plan.

BOARD GOALS AND TRANSITION UPDATES: Jade will be facilitating meetings to hand off items to the incoming Board. Jade encouraged Liz to reach out to Aimee to learn updates about Board Secretary duties. Shannon shared she will be in touch with incoming Board officers to get signatories on WSUU bank accounts.

UPDATES:

- COVID-19 ADVISORY TASK FORCE: The Board reviewed the updated purpose and description of the COVID-19 Advisory Taskforce. Incoming Vice President Marissa and current President Jade put the latest version of the purpose and description through the Equity Decision-Making Tool. What came out of that process was a discussion of being cognizant of equity with the chair and task force member selection. In addition, the document was changed to offering recommendations and authority for decision making, as opposed to having complete authority. An anonymous survey was created for people to obtain feedback on characteristics of task force

leaders and members, in addition to getting recommendations and nominations from self or others. The survey will go in e-news this week and be announced from the pulpit.

- RIGHT RELATIONS PRIORITIES FOR INCOMING BOARD: Jade shared the Right Relations work and the foundation this Board has offered with regards to the Right Relations work as well as potential next steps for 2020-21 Board.
- BUILDING/FACILITY PRIORITY FOR INCOMING BOARD: Recommendations were shared to the incoming Board to consider obtaining a Building Committee lead, engage in strategic facility planning, and maintenance/repair/management of our building. This will need to be done in collaboration with the soon to be formed Covid-19 Task force.
- GEMS OF WISDOM FROM OUTGOING BOARD TO INCOMING BOARD: Gems of wisdom from the outgoing Board were shared in a document with the incoming Board
- INCOMING BOARD DATE PLANNING: Due to time constraints this will be discussed after the meeting.

CLOSE OF MEETING:

- PROCESS OBSERVER REPORTS: Shelley shared feedback on interactions among Board members.

The Board adjourned at 9:03pm. The next regular meeting of the Board will be held on July 16, 2020 by Zoom.

Aimee Schiefelbein, Secretary

Bridge Minister's Report
June 2020



JUNETEENTH:

*Celebrating
African-American
FREEDOM,
families, heritage...
and becoming
the ancestors' DREAM.*

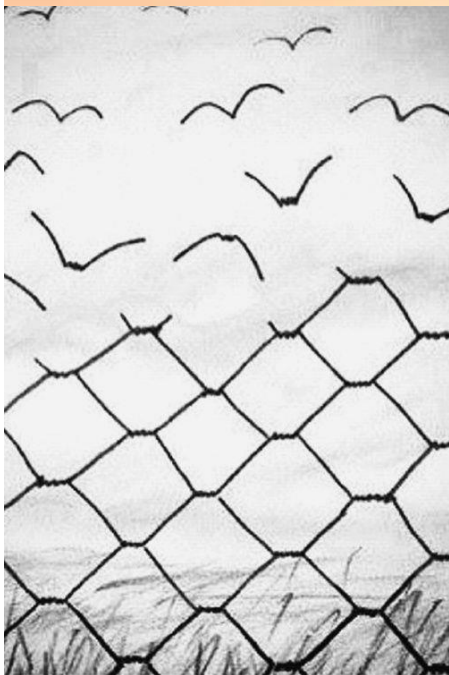
**BLACK LIVES
MATTER** 



What is the healing that supports us to take bolder risks?

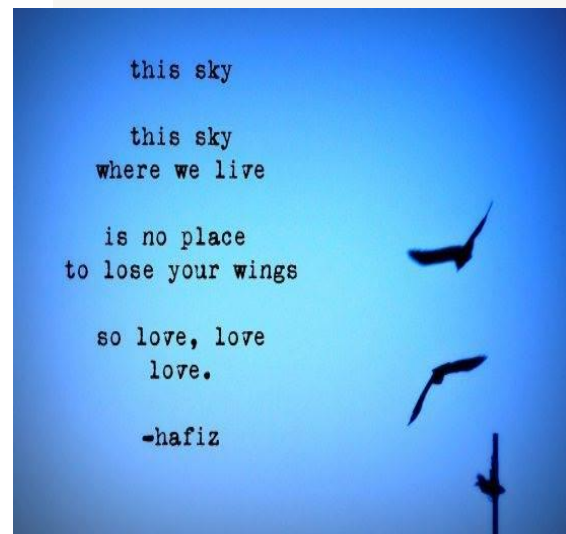
Dove Kent

irresistible.org/podcast/64



**“Leadership means
listening for the
potential and purpose
of the collective and
then creating the
conditions by which
that collective can
live into purpose.”**

— adrienne maree brown



 UUA.ORG/IMAGES

Dear Ones:

What a time to be alive. The music of [Rev. Sekou & the Holy Ghost](#) has been a sustaining soundtrack to this moment among moments in time.

In the midst of the so much, sometimes images and songs reach us in ways the written word on its own cannot. And in the midst of grief brain, sometimes images and songs are what we can offer to each other, when words alone will not come.

This has been a year among years in my life, in this congregation, in our faith, in this nation, and in our world. I honor the generous gifts of leadership, compassion, holy curiosity, authentic connection, and support that you have offered to this congregation, including the WSUU religious professional staff, during a year when revelation has been ever unfolding. I give thanks for your willingness to make space for and engage in Beloved Accountability and Beloved Leadership.

As I create this report, we are trusting that the visa for Rev. Christopher Wulff will be issued this month and that my service as your Bridge Minister will be ending soon. And we are prepared to adapt as necessary, should July find us still waiting. May we extend each other every grace in this time of transition in ministry and lay leadership. For any awkward and weird and hard, may we find balancing joy, gratitude, and ease. What a time to be alive, beloveds. I am grateful for the unexpected gift of this time with y'all.



Love, Rev. Deanna Vandiver

June 10, 2020

To: WSUU Board Members

From: Rev. Cynthia Westby, DRE

Re: DRE Board Report for June 2020

Wow!! It is incredible to realize that it is already June and we have held all our RE year classes and thrown, on June 6th, our end of the year party. By Zoom! I continue to experiment and try new things for our children and parents. I continue to offer RE through pre-recordings, live-streamed classes and events, as well as weekly home projects sent to parents, as well as suggestions sent in the RE News blast I send each week.

RE News: In addition to sending a weekly blast to RE families and friends about the week's upcoming RE classes and offerings, I have been including ideas for home projects that are different from the ones sent to parents of children, middle schooler, and youth that I email each week.

Nursery: I send recordings that Julie Vance is making of herself reading stories to our nursery children to our parents of nursery-aged children each week for parents to show their children when they wish. Since the end of April, Ivy Ficarra, my other Nursery teacher, has been working with Scott Farrell, singing for songs for our services, as well as captioning songs for our services.

K-3 Spirit Play class: I continued to send recordings of the K-3 Spirit Play class home to parents on our RE private YouTube channel to have their children watch at their leisure from the beginning of this virtual period. Some parents have their children watch this pre-recording after the story for all ages is told in the service, and others show it at another time in the week.

4-6th Grade: I have been offering the 4-6th grade class live-streamed since March 8th. This class is being offered after the story for all ages is told in our Sunday service. Many thanks to our 4-6th grade teaching team for continuing to offer this class in this new format. I adapted all curriculum to work in this new format.

Middle Schoolers: I have been offering home projects for middle schoolers, as well as offering opportunities to connect on Zoom. It is a hard sell with children being asked to be on zoom for an overwhelming amount of time for school, seeing friends, and more. The UUA will be offering a middle school summer camp (by zoom) July 5-12 and I am hoping that some of our middle schoolers attend.

End of Year Class Party: We held our end of the year combined classes party for all children on Sunday, June 7th. Joining me were Cheryl Brown and Don Wahl. The children had asked for a scavenger hunt and it was a huge success and FUN!

Youth Group: The Youth has continued to be connected with each other through Simon Knaphus (lead youth advisor) and myself. The youth group won't be meeting during the summer though Simon and I will be offering suggestions for ways they can connect. There will also be a UUA summer camp by zoom for youth July 5-12 by zoom and we are encouraging youth to participate.

Chalice Chapels: Sunday, May 24th Cheryl and I live-streamed a Chalice Chapel to connect our children ages 5-12 to give each child time to be together, see each other, have a conversation, share something that means something to them by bringing a show and tell item from one of the home projects or something else they would like to share. It was a lovely space for our children to connect, have fun, and talk about what has been going on for them.

Multi-Gen Service: Rev. Deanna and I will be offering the annual RE Celebrations service on Sunday, June 14th, as a live-streamed service for the first time ever. I mailed out 44 packages with presents and handwritten cards to every child and youth transitioning into kindergarten, middle school, high school, or bridging to adulthood, as well as to all the RE Council members and Simon Knaphus. The RE Council wrote and sent out 56 thank you cards to all those congregants who taught in RE this year as part of this end-of-the-year celebration. It has been a huge pivot to create this service as an on-line service and meaningfully welcome Westside's children into their new grades. I am excited about this service and grateful for all the ongoing participation of our children, youth, families, RE Council members, youth advisors, RE teachers, and the wonderful and invaluable support of Cheryl Brown, the RE Program Assistant.

Home Projects: I send home projects every week to parents of RE children *and* to parents of our Middle Schoolers *and* to Simon to send to our youth group in his regular email blasts to youth and their parents. These projects are ones I feel will be useful, fun, and interesting, and give parents something to offer their children – especially for those who don't necessarily, during this time, want to participate in RE classes. I am reaching out to parents in this way and creating ways they can engage their children during this time. This week's home project, for instance, was book recommendations for each age range beginning from babies through youth, for having conversations with their children about race. I encouraged everyone to invite their children to read these books and/or read along with them and have a conversation about what they are reading. These conversations are deeply important and can be had at every age. We post an ongoing list of RE home projects on our Facebook page.

Pastoral Care: I have been working my way through our list of parents, contacting everyone to check in with them to see how everyone is doing during this difficult time.

DRE Colleagues: I continue to meet every other week with my DRE colleagues during this time – to support each other, learn from each other, and more. This has been invaluable! I'm so grateful for this group of regional DREs.

Stories for All Ages: I work with a strong team of tellers with a wonderfully diverse range of styles and strengths. I am so grateful to all of our storytellers for pivoting to pre-record their stories for Westside's services. We are all incredibly blessed by their generosity. Storytellers are scheduled through the summer of 2020.

MUSIC DIRECTOR MONTHLY REPORT

June 2020

ACTION ITEMS: Tech Coordinator and Music Worship Support Team ... see #2 and #3 below.

As we continue to have ever evolving tech based services, I'm becoming aware that some responsibilities still need to be shifted a bit. I'm working more than my 20 hours a week and the vast majority of these are spent in preparing the tech for services, not in my role as Music Director. I'd love to be spending more time preparing things for the choir to feel connected, and look for other ways to enliven the musical presence during covid, but I simply don't have the time. Any suggestions or solutions would be most welcome!

1. The Westside Chorale: We are continuing our Wednesday check-ins. We're moving forward with working on a Virtual Choir video using "Draw the Circle Wide" recording from our May 5, 2019 service when Rev. Christopher was with us. My hope is to have it as one of the pieces of music for either his first service or during the transition service with him and Rev. Deanna. I've figured out a way to use the recording and individual videos of our singers singing along with it that should look and sound wonderful. Keep tuned!!
2. Finding someone to take over tech coordinator role: I am working on a document that delineates everything I do each week, step by step, in order to train at least one person to be able to step in for me. I haven't had a single Saturday or Sunday free for over 3 months now ... I'm at every tech rehearsal and am overseeing every single video that gets played. This last Sunday we had 23 videos. Often I have to "fix" things that come in with uneven sound levels or missing video elements. Our team is great, and often things are perfect, but I still have to check everything. Plus all media gets sent to me at the offset. I'd love some suggestions and support on finding this person(s), and maybe to finding ways to dispersed the
3. Music Worship Support Team: I just got the "ok" last night from Lisa Maynard for the request to serve as co-chair for the MWST with John Britt. Next steps will be to notify and get final buy-in from team members and have a preliminary zoom meeting by the end of June. I'd love to have this team in place and ready to go as Rev. Christopher moves into place so that the team, Rev. Christopher and I can all be cocreating the next phase of music here at Westside. I'm soooo excited for this to happen.
4. AV team: I'm still so very, very thankful for the dedication and hard work of our tech team and video editors. As we've been seeming to add more elements each week to our services, they are making these services possible.

In Harmony,

Scott Farrell

Administrator Report to Board June 2020

Greetings board! It is the last meeting for a few of you. Thank you so much for your amazing service to Westside this year. It has been an honor and privilege to work with you!

No action items for me this month.

Sunday Morning Attendance and Offering (Charity Portion)

Date	Speaker/Special Circumstances	Attendance	Collection (charity portion)
5.17.20	Anastacia-Renee	122 units	\$166.70
5.24.20	Jennifer Disotell	101 units	\$211.04
5.31.20	Richard Kim	126 units	\$380.37
6.7.20	Rev. Deanna Vandiver/Annual Meeting	110 units	\$248.37
6.14.20	RE Transitions Service	121 units	\$183.04

Virtual Services/Offering Collection: attendance at our virtual worship services remains strong and we continue to get positive feedback on this vital weekly connection. Offering collections are variable and still engaging only about 30% of those viewing our services.

Membership: A beautiful development is that Laura White has been busy offering Zoom membership meetings and we have 2 new members this month, Naomi Bradfute and Trey Powell. We also had one previous member re-join – Liz Goodwin. On the flip side, we have heard from 5 members who have resigned their memberships. There may be a few more as we try to make contact with those who did not respond to the stewardship communications.

Stewardship: As of today (6/15/20) pledges in hand for 2020-21 are \$286,761. We are cautiously optimistic that we may reach \$288,000

Tenant: Leaps and Bounds continues to see children one-on-one and were able to make their complete lease payment for June. We had a check in meeting this month and they are staying busy and financially strong, which is such a blessing to us as many churches have lost rental income due to leases with schools.

Facility Issues: As I emailed earlier in the month, we had some water damage occur in the lower level. With a brick building it is very difficult to determine the source of leaks but the large sanctuary windows are highly suspect. Gratitude to John Monahan for responding to this crisis and to Paula vanHaagen for the loan of her dehumidifier. I am setting up a meeting with the facilities team to discuss next steps.

Janitorial Services: with the approval of the finance committee and treasurer, I am restarting janitorial service on the building once monthly. Even unused the bathrooms and carpets need care. Leaps and Bounds will be hiring our janitorial service and will take over the scheduling and payments for cleaning the lower level until we are sharing that space again. Our contract with them does specify that they share the janitorial care of that space and this is something the owner was talking about doing even pre-pandemic so not an unforeseen hardship for them.

Things requiring extra attention and time in May :

Stewardship support, contacting members about new pledge payments and setting up pledge payments, annual meeting preparations, facility issues.

In loving Community,

Shannon

As of: **Monday, June 1, 2020****BUDGET SUMMARY**% thru Year: **92%**

	YTD Actuals	%	Full Year Budget	Amount Remaining
Income				
Pledges	\$ 257,365	87%	\$ 294,183	\$ 36,818
Sunday Plate	28,794	120%	24,000	(4,794)
Other Donations	69,517	246%	28,236	(41,281)
Fund Raising	49,781	106%	47,000	(2,781)
Affinity Programs	1,844	114%	1,620	(224)
RE Ministry	4,958	160%	3,100	(1,858)
Youth Group Ministry	1,302	0%	-	(1,302)
Music Ministry	686	66%	1,040	354
Program and Misc	6,232	134%	4,650	(1,582)
Rentals	43,860	116%	37,718	(6,142)
Total Income	\$ 464,339	105%	\$ 441,547	\$ (22,792)
Expenses				
Minister Compensation	\$ 42,585	58%	\$ 73,125	\$ 30,540
Additional Minister	610	4%	15,500	14,890
RE Director Compensation	69,648	92%	76,079	6,431
RE Staff	8,213	80%	10,220	2,007
RE Training	-	0%	800	800
RE Youth Group	746	0%	-	(746)
RE Operations	4,054	118%	3,450	(604)
Music Director Compensation	31,174	105%	29,741	(1,433)
Music Staff	8,805	82%	10,733	1,928
Other Music	480	120%	400	(80)
Administrator Compensation	45,620	89%	51,325	5,705
Additional Employee Benefits	2,808	81%	3,453	645
UUA Dues	10,336	100%	10,336	1
Loans, Taxes, Fees	51,134	92%	55,555	4,421
Discretionary	8,168	110%	7,400	(768)
Facility	53,595	93%	57,880	4,285
Fundraising & Rentals	10,307	89%	11,600	1,293
Committees	25,341	106%	23,950	(1,391)
Total Expenses	\$ 373,623	85%	\$ 441,547	\$ 67,924
YTD Cash Flow (GF):	\$ 90,717			

	YTD Balance
BANK ACCOUNT BALANCES	
Umpqua General Fund Checking #7545	\$ 77,836
Sound Credit Money Market #6299	208,602
Sound Credit Savings #6290	25
Petty Cash	200
Total Account Balances	\$ 286,663
ASSETS	
Church Bldg & Land (book value)	\$ 2,889,800
Cash - Operations	131,743
Cash - Building Fund	\$ 76,959
Cash - Elevator Fund	3,798
Other Dedicated Fund Balances	42,016
Undesignated Donations	32,146
<i>Total Fund Balances</i>	<i>\$ 154,920</i>
Total Assets	\$ 3,176,464
LIABILITIES	
Loan fm UUA	\$ 435,136
Loan fm Pacific NW Growth Fdtn	61,474
Other Current Liabilities	49,754
Other Dedicated Fund Balances	42,016
Total Liabilities	\$ 588,380
CONGREGATIONAL EQUITY	
Beginning of FY Equity	\$ 2,128,317
<i>YTD Change in Equity</i>	<i>459,767</i>
DEDICATED FUND BALANCES	
Beginning of FY Dedicated Fund Balances	\$ 144,328
<i>YTD Change in Dedicated Fund Balances</i>	<i>10,592</i>
Overall YTD Cash Flow with Fund Balances:	\$ 101,309

As of: Monday, June 1, 2020			% Thru Year: 92%				
Account #	Account Name	Curr Mo Activity	YTD Balance	FY19-20 Budget	YTD %ofBgt	Over Budget	Notes
GENERAL FUND INCOME							
<u>Pledges</u>							
4.100.100	Pledges - Current Year Income	27,491.40	256,939.95	292,183.00	<div><div>88%</div></div>	-	good month!
4.100.110	Pledges - Prior Year Income	-	425.00	2,000.00	<div><div>21%</div></div>	-	
	Total Pledges	27,491.40	257,364.95	294,183.00	87%	-	
<u>Sunday Plate</u>							
4.100.140	Contributions - Sunday WSUU	2,105.03	18,305.88	16,000.00	<div><div>114%</div></div>	2,305.88	
4.100.141	Contributions - Sunday WSUU Minister Discretion	1,531.65	3,016.78	600.00	<div><div>503%</div></div>	2,416.78	
4.100.142	Contributions - Sunday WSUU Kitchen/Hospitality	-	-	150.00	<div><div>0%</div></div>	-	
4.100.143	Contributions - Sunday WSUU Youth Programs	-	656.29	450.00	<div><div>146%</div></div>	206.29	
4.100.150	Contributions Sunday Charities	1,990.76	6,815.35	6,800.00	<div><div>100%</div></div>	15.35	
	Total Sunday Plate Income	5,627.44	28,794.30	24,000.00	120%	4,944.30	
<u>Other Donations</u>							
4.100.135	Give Big (Non-pledge gifts and stretch dollars)	-	-	-	<div><div>0%</div></div>	-	
4.100.155	Endowment Fund Transfers IN	-	-	-	<div><div>0%</div></div>	-	
4.100.160	Special Gifts & Campaigns	-	69,516.95	28,236.00	<div><div>246%</div></div>	41,280.95	
4.100.244	Elevator Fund Donations	-	-	-	<div><div>0%</div></div>	-	
	Total Other Donations	-	69,516.95	28,236.00	246%	41,280.95	
<u>Fund Raising</u>							
4.100.245	Auction Income	-	48,562.26	46,000.00	<div><div>106%</div></div>	2,562.26	
4.100.247	Raise the Paddle Income	-	-	-	<div><div>0%</div></div>	-	
4.100.250	Rummage & Book Sale Income	-	1,218.91	1,000.00	<div><div>122%</div></div>	218.91	
4.100.257	Misc. Fundraising Income	-	-	-	<div><div>0%</div></div>	-	
	Total Fund Raising Income	-	49,781.17	47,000.00	106%	2,781.17	
<u>Affinity Program Income</u>							
4.100.210	E Scrip GF Income	1.67	20.29	120.00	<div><div>17%</div></div>	-	
4.100.211	Amazon Rebate Income	131.15	1,295.90	1,500.00	<div><div>86%</div></div>	-	
4.100.212	Thriftway Rebate Program	-	527.46	-	<div><div>0%</div></div>	527.46	
	Total Affinity Program Income	132.82	1,843.65	1,620.00	114%	527.46	
<u>RE Ministry Income</u>							
4.100.258	RE Fund Transfers IN	-	-	-	<div><div>0%</div></div>	-	
4.100.259	RE Fundraising & Donations	-	1,658.38	1,500.00	<div><div>111%</div></div>	158.38	
4.100.260	OWL Registration Fees	-	3,300.00	800.00	<div><div>413%</div></div>	2,500.00	
4.100.263	OWL Fund Transfers IN	-	-	800.00	<div><div>0%</div></div>	-	
4.100.264	RE Coming of Age Program Fees	-	-	-	<div><div>0%</div></div>	-	
	Total RE Ministry Income	-	4,958.38	3,100.00	160%	2,658.38	
<u>Youth Group Ministry Income</u>							
4.100.261	RE Youth Group Fund Transfers IN	-	-	-	<div><div>0%</div></div>	-	
4.100.262	RE Youth Group Fundraising & Gifts	-	1,302.30	-	<div><div>0%</div></div>	1,302.30	
	Total Youth Group Ministry Income	-	1,302.30	-	0%	1,302.30	

As of: Monday, June 1, 2020				% Thru Year: 92%		Over Budget	Notes
Account #	Account Name	Curr Mo Activity	YTD Balance	FY19-20 Budget	YTD %ofBgt		
<u>Music Ministry Income</u>							
4.100.221	Music Fund Transfers IN	-	-	-	0%	-	
4.100.222	Music Fundraising and Donations	-	685.72	1,040.00	66%	-	
4.100.223	Music Programs Income	-	-	-	0%	-	
	Total Music Ministry Income	-	685.72	1,040.00	66%	-	
<u>Program and Misc Income</u>							
4.100.220	Coffee Income	-	299.63	500.00	60%	-	
4.100.225	Membership Fundraising and Donations	-	15.00	500.00	3%	-	
4.100.240	Interest Income	110.02	1,118.19	50.00	2236%	1,068.19	interest up with transfer to SCU
4.100.241	Board Designated Fund Transfers to GF	-	-	-	0%	-	
4.100.242	Building Fund Transfer IN	-	-	-	0%	-	
4.100.251	Social & Envir. Justice Fundraising	-	4,798.88	3,600.00	133%	1,198.88	
4.100.255	Common Quest Income	-	-	-	0%	-	
4.100.265	Ministerial Intern Inc	-	-	-	0%	-	
4.100.267	Minister Search Fund Transfers IN	-	-	-	0%	-	
4.100.268	Web Development Fund Transfers IN	-	-	-	0%	-	
4.100.270	Building Maintenance/Janitorial transfer IN	-	-	-	0%	-	
	Total Program and Misc Income	110.02	6,231.70	4,650.00	134%	2,267.07	
<u>Rentals</u>							
4.100.300	Cell Tower Rental & Elec Reimb	1,226.55	13,492.05	14,718.00	92%	-	
4.100.302	Cell Tower Electricity Reimb True-up	-	1,830.12	1,500.00	122%	330.12	
4.100.305	Rental Income - Single Events	-	3,448.00	2,000.00	172%	1,448.00	
4.100.310	Leases Income- Pre School	3,000.00	24,015.00	18,000.00	133%	6,015.00	
4.100.311	Donations- Service Groups Meeting at WSUU	65.00	1,075.00	1,500.00	72%	-	
	Total Rental Income	4,291.55	43,860.17	37,718.00	116%	7,793.12	
TOTAL GENERAL FUND INCOME		\$ 37,653.23	\$ 464,339.29	\$ 441,547.00	105%	\$ 63,554.75	

As of: Monday, June 1, 2020				% Thru Year: 92%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY19-20 Budget	YTD %ofBgt	Over Budget	Notes
GENERAL FUND EXPENSE							
MINISTER POSITION							
Minister Compensation							
5.100.100	Minister Housing Allow Exp	1,600.00	13,400.00	26,975.00	50%	-	
5.100.101	Minister Salary Exp	3,848.00	18,642.00	24,542.00	76%	-	
5.100.105	Minister Cost of Living Adj Exp	725.66	4,353.96	5,851.00	74%	-	
5.100.106	Minister Group Term Life Ins Exp	89.00	301.27	401.00	75%	-	
5.100.107	Minister Long Term Disability Ins Exp	-	173.00	660.00	26%	-	
5.100.110	Minister Retirement Exp	478.83	3,247.44	5,492.00	59%	-	
5.100.115	Minister-FICA Exp	340.27	1,839.08	3,704.00	50%	-	
5.100.125	Minister's Professional Exp	(517.00)	628.00	5,500.00	11%	-	Reimbursed for cancelled events
	Total Minister Compensation	6,564.76	42,584.75	73,125.00	58%	-	
Additional Minister Exp							
5.100.102	Minister Moving Exp	-	-	10,000.00	0%	-	
5.100.120	Minister's Sabbatical Exp	-	-	-	0%	-	
5.100.126	Minister Installation Exp	-	-	2,500.00	0%	-	
5.100.128	Minister Search Exp	-	610.00	3,000.00	20%	-	
	Total Additional Minister Exp	-	610.00	15,500.00	4%	-	
Total Minister Position Expense		6,564.76	43,194.75	88,625.00	49%	0.00	

As of: Monday, June 1, 2020				% Thru Year: 92%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY19-20 Budget	YTD %ofBgt	Over Budget	Notes
CHILDREN AND YOUTH MINISTRY							
RE Director Compensation							
5.100.150	RE Director Salary Exp	5,629.75	56,827.50	61,557.00	92%	-	
5.100.153	RE Director Group Term Life Ins Exp	-	-	-	0%	-	
5.100.154	RE Director Long Term Disability Ins Exp	-	-	-	0%	-	
5.100.155	RE Director Cost of Living Adj Exp	-	-	-	0%	-	
5.100.158	RE Director FICA Exp	409.14	4,129.92	4,800.00	86%	-	
5.100.160	RE Director Retirement Exp	513.00	5,977.18	6,222.00	96%	-	
5.100.165	RE Director Professional Exp	800.00	2,713.03	3,500.00	78%	-	
	Total RE Director Compensation	7,351.89	69,647.63	76,079.00	92%	-	
RE Staff Expense							
5.100.162	RE Story Time Toddler Teacher Exp	-	-	-	0%	-	
5.100.163	RE Nursery Lead Teacher Exp	160.00	1,918.75	2,200.00	87%	-	
5.100.164	RE Nursery Assistant Exp	120.00	1,365.00	1,920.00	71%	-	
5.100.168	RE Program Assistant Exp	432.00	4,545.50	5,300.00	86%	-	
5.100.169	RE Summer Coordinator Exp	-	-	-	0%	-	
5.100.170	Childcare Exp	-	383.75	800.00	48%	-	
	Total RE Staff Exp	712.00	8,213.00	10,220.00	80%	-	
RE Training Expense							
5.100.151	RE Youth Leadership Development Exp	-	-	-	0%	-	
5.100.152	RE OWL Leadership Development Exp	-	-	800.00	0%	-	
5.100.166	RE Leader Training Exp	-	-	-	0%	-	
5.100.167	RE Teacher Appreciation Exp	-	-	-	0%	-	
	Total RE Training Expense	-	-	800.00	0%	-	
RE Youth Group Expense							
5.100.161	RE Lead Youth Advisor Exp	-	-	-	0%	-	
5.100.132	RE High School Youth Programs Exp	-	90.03	-	0%	90.03	
5.100.136	RE High School Youth Scholarships Exp	-	-	-	0%	-	
5.100.227	RE Youth Group Fund Transfers OUT	-	656.29	-	0%	656.29	
	Total RE Youth Group Expense	-	746.32	-	0%	746.32	
RE Operations Expense							
5.100.131	RE OWL Programs Exp	-	331.82	200.00	166%	131.82	
5.100.133	RE Middle School Youth Programs Exp	-	-	-	0%	-	
5.100.134	RE Operational Exp	576.15	3,722.64	3,250.00	115%	472.64	youth advisor honorarium
5.100.135	RE Middle School Scholarships Exp	-	-	-	0%	-	
5.100.171	RE Program Support Exp	-	-	-	0%	-	
5.100.172	RE Curricula Exp	-	-	-	0%	-	
5.100.225	RE Fund Transfers OUT	-	-	-	0%	-	
5.100.229	RE OWL Fund Transfers OUT	-	-	-	0%	-	
	Total RE Operations Expense	576.15	4,054.46	3,450.00	118%	604.46	
Total Children & Youth Ministry Expense		8,640.04	82,661.41	90,549.00	91%	1,350.78	

As of: Monday, June 1, 2020				% Thru Year: 92%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY19-20 Budget	YTD %ofBgt	Over Budget	Notes
MUSIC MINISTRY							
Music Director							
5.100.185	Music Dir Salary Exp	3,781.54	26,626.89	24,984.00	107%	1,642.89	
5.100.186	Music Dir Cost of Living Adj Exp	-	-	-	0%	-	
5.100.187	Music Dir Retirement Exp	228.15	912.60	1,320.00	69%	-	
5.100.188	Music Dir FICA Exp	289.29	2,036.96	937.00	217%	1,099.96	
5.100.190	Music Dir Professional Exp	-	1,597.77	2,500.00	64%	-	
5.100.200	Music Dir Group Term Life Ins Exp	-	-	-	0%	-	
5.100.205	Music Dir Long-Term Disability Ins Exp	-	-	-	0%	-	
Total Music Director Compensation		\$ 4,298.98	\$ 31,174.22	\$ 29,741.00	105%	\$ 2,742.85	
Music Staff							
5.100.193	Music Sunday Service Pianist Exp	375.00	4,875.00	4,974.00	98%	-	
5.100.195	Music Percussionist Exp	300.00	3,400.00	3,725.00	91%	-	
5.100.197	Music Chorale Rehearsal Pianist Exp	-	330.00	1,084.00	30%	-	
5.100.198	Music Bassist Exp	-	200.00	950.00	21%	-	
5.100.199	Music Administrator Exp	-	-	-	0%	-	
Total Other Music Staff Expense		675.00	8,805.00	10,733.00	82%	-	
Other Music Expense							
5.100.191	Music Purchase Exp	-	369.91	-	0%	369.91	
5.100.192	Music Equipment Maint Exp	-	110.00	400.00	28%	-	
5.100.194	Music Programs Exp	-	-	-	0%	-	
5.100.196	Music Council Fundraising Exp	-	-	-	0%	-	
5.100.201	Music Equipment Purchase Exp	-	-	-	0%	-	
5.100.202	Music Marketing Exp	-	-	-	0%	-	
Total Other Music Expense		-	479.91	400.00	120%	369.91	
Total Music Ministry Exp		4,973.98	40,459.13	40,874.00	99%	3,112.76	
ADMIN STAFF & SUPPORT							
Congr Administrator & Bookkeeper							
5.100.173	Congr Admin Group Term Life Ins Exp	-	-	-	0%	-	
5.100.174	Congr Admin Salary Exp	4,630.00	38,934.12	43,200.00	90%	-	
5.100.175	Congr Admin Cost of Living Adj Exp	-	-	-	0%	-	
5.100.176	Congr Admin Retirement Exp	381.18	3,506.50	4,320.00	81%	-	
5.100.177	Congr Admin FICA Exp	354.20	2,978.50	3,305.00	90%	-	
5.100.230	Congr Admin Long Term Disability Ins Exp	-	-	-	0%	-	
5.100.231	Congr Admin Professional Exp	-	200.44	500.00	40%	-	
Total Congr Administrator & Bookkeeper Compensation		5,365.38	45,619.56	51,325.00	89%	-	

As of: Monday, June 1, 2020			% Thru Year: 92%		Over Budget	Notes	
Account #	Account Name	Curr Mo Activity	YTD Balance	FY19-20 Budget			YTD %ofBgt
<u>Additional Employee Benefits</u>							
5.100.178	Labor & Industries Ins Exp	-	1,572.72	2,200.00	71%	-	
5.100.181	Family and Medical Leave Ins Exp	-	596.92	453.00	132%	143.92	
5.100.184	Part time Empl FICA SS Exp	54.46	637.92	800.00	80%	-	
	Total Additional Employee Benefits Expense	54.46	2,807.56	3,453.00	81%	143.92	
Total Admin Staff & Support Expense		5,419.84	48,427.12	54,778.00	88%	143.92	
DUES & FINANCIAL EXPENSE							
<u>UUA Dues Expense</u>							
5.100.300	Partner Church Dues Exp Bud	-	-	-	0%	-	
5.100.320	UUA Dues Exp Bud	3,445.18	10,335.50	10,336.00	100%	-	
	Total UU Organizations Dues Expense	3,445.18	10,335.50	10,336.00	100%	-	
<u>Financial Expense</u>							
5.100.650	Loan Debt Service - UUA	3,287.66	36,164.26	39,455.00	92%	-	
5.100.655	Loan Debt Service - PNW Growth Fdtn Exp	260.32	6,859.92	7,950.00	86%	-	
5.100.457	Annual City/County/State Fees	-	3,002.82	2,750.00	109%	252.82	
5.100.520	Banking & Credit Card Fees e.g.Vanco	291.24	5,107.16	5,400.00	95%	-	
	Total Financial Expense	3,839.22	51,134.16	55,555.00	92%	252.82	
Total Dues & Financial Expense		7,284.40	61,469.66	65,891.00	93%	252.82	
DISCRETIONARY EXPENSE							
<u>Discretionary Expense</u>							
5.100.757	Sunday Morning Contrib to Charity	-	5,416.17	6,800.00	80%	-	
5.100.758	Minister Discretionary Fund	2,751.78	2,751.78	600.00	459%	2,151.78	
	Total Discretionary Expense	2,751.78	8,167.95	7,400.00	110%	2,151.78	
Total Discretionary Expense		2,751.78	8,167.95	7,400.00	110%	2,151.78	

As of: Monday, June 1, 2020				% Thru Year: 92%		Over Budget	Notes		
Account #	Account Name	Curr Mo Activity	YTD Balance	FY19-20 Budget	YTD %ofBgt				
OTHER OPERATIONAL EXPENSE									
Facility Expense									
5.100.450	Telephone/Cable/Internet	276.13	3,137.78	3,000.00	<div><div></div></div> 105%	137.78			
5.100.460	Web Hosting Exp	-	176.31	250.00	<div><div></div></div> 71%	-			
5.100.470	Web Maintenance Exp Bud	-	51.88	100.00	<div><div></div></div> 52%	-			
5.100.475	Technology Management	-	1,823.34	1,500.00	<div><div></div></div> 122%	323.34			
5.100.480	Office Expense	-	643.65	1,000.00	<div><div></div></div> 64%	-			
5.100.481	Postage Exp Bud	-	507.31	500.00	<div><div></div></div> 101%	7.31			
5.100.482	Printing / Copying	439.88	4,853.09	5,500.00	<div><div></div></div> 88%	-			
5.100.483	Constant Contact Email Service	-	405.02	425.00	<div><div></div></div> 95%	-			
5.100.550	Liability Insurance Exp Bud	-	7,429.00	6,500.00	<div><div></div></div> 114%	929.00			
5.100.452	Security Alarm System	-	437.10	500.00	<div><div></div></div> 87%	-			
5.100.453	Electricity - SCL	1,427.82	9,067.78	10,000.00	<div><div></div></div> 91%	-			
5.100.454	Water/Sewer - SPU	-	1,551.80	2,000.00	<div><div></div></div> 78%	-			
5.100.455	Waste/Recycling/Green	108.80	1,997.20	3,000.00	<div><div></div></div> 67%	-			
5.100.456	Gas - PSE	483.27	5,089.79	5,000.00	<div><div></div></div> 102%	89.79			
5.100.451	Janitorial Supplies	-	847.60	1,500.00	<div><div></div></div> 57%	-			
5.100.458	Landscaping Exp	49.43	109.43	500.00	<div><div></div></div> 22%	-			
5.100.459	Building Maint Supplies & Small Labor	-	1,944.33	2,500.00	<div><div></div></div> 78%	-			
5.100.461	Building Capital Reserve Exp-GF	-	-	-	<div><div></div></div> 0%	-			
5.100.462	Lift Phone Monitoring	-	288.46	-	<div><div></div></div> 0%	288.46			
5.100.463	Elevator Fund Reserve Exp	-	-	-	<div><div></div></div> 0%	-			
5.100.471	Janitorial Service	-	6,660.90	8,000.00	<div><div></div></div> 83%	-			
5.100.484	Marketing and Advertising	-	-	-	<div><div></div></div> 0%	-			
5.100.726	AV Tech Expense	600.00	5,960.00	5,880.00	<div><div></div></div> 101%	80.00			
5.100.727	AV Equipment & Maintenance	-	613.02	225.00	<div><div></div></div> 272%	388.02			
5.100.900	Transfers to Operations Cash Reserve Fund	-	-	-	<div><div></div></div> 0%	-			
Total Facility Expense		3,385.33	53,594.79	57,880.00	93%	2,243.70			

As of: Monday, June 1, 2020				% Thru Year: 92%			
Account #	Account Name	Curr Mo Activity	YTD Balance	FY19-20 Budget	YTD %ofBgt	Over Budget	Notes
<u>Fundraising & Rentals Expense</u>							
5.100.819	Raise the Paddle Purchase Exp-GF	-	-	-	0%	-	
5.100.820	Auction Expense	372.28	9,932.06	11,000.00	90%	-	reimbursed décor exp
5.100.821	Rummage Sale Expense	-	-	-	0%	-	
5.100.822	Canvass Expense	-	-	100.00	0%	-	
5.100.823	Misc. Fundraising Exp Bud	-	-	-	0%	-	
5.100.305	Facilities Rental Exp - single events	-	375.00	500.00	75%	-	
	Total Fundraising & Rentals Expense	372.28	10,307.06	11,600.00	89%	-	
<u>Committees Expense</u>							
5.100.222	Coffee and Other Kitchen Exp	-	535.45	1,100.00	49%	-	
5.100.710	Membership Exp Bud	-	233.77	500.00	47%	-	
5.100.725	Worship Council Expense Budget	1,250.00	19,821.54	18,475.00	107%	1,346.54	
5.100.754	Partner Church Program Exp	-	-	-	0%	-	
5.100.756	Social Action Expense	-	1,650.04	-	0%	1,650.04	
5.100.759	Board Discretionary Fund	-	-	100.00	0%	-	
5.100.800	All Congr Social Events	-	-	175.00	0%	-	
5.100.801	All Congr Retreats and Trainings	-	3,100.00	3,600.00	86%	-	
5.100.829	Common Quest Exp	-	-	-	0%	-	
	Total Committees Exp	1,250.00	25,340.80	23,950.00	106%	2,996.58	
Total Other Operational Support Expense		5,007.61	89,242.65	93,430.00	96%	5,240.28	
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TOTAL GENERAL FUND EXPENSE		\$ 40,642.41	\$ 373,622.67	\$ 441,547.00	85%	\$ 12,252.34	
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Income less Expense		\$ (2,989.18)	\$ 90,716.62	\$ -			

As of: Monday, June 1, 2020								
Fund Acct	Fund Balances	Curr Balance	Mo. Change	Notes/Explanation	Prior Year Balance	YTD Income	YTD Expense	Ann. Change
3.200.100	Building Fund FB	76,959.46	-		77,621.35			(661.89)
3.201.100	Elevator FB	3,798.31	15.00		49,323.59	33,615.03	(78,170.31)	(45,525.28)
3.202.100	Building Maintenance/Janitorial Fund Balanc	329.42	-		329.42			-
3.302.100	Minister's Discretion FB	3,511.73	2,751.78	plate collection	807.77			2,703.96
3.303.100	Minister Search Fund Balance	142.88	-		142.88			-
3.304.100	Gifts to be Designated by Board FB	-	-		-			-
3.305.100	Undesignated Donations FB	32,146.18	-		1,163.27	24,982.91		30,982.91
3.310.100	Conference Scholarship FB	321.21	-		596.21			(275.00)
3.321.100	Miscellaneous Grants	160.33	-		160.33			-
3.345.100	Hymnals FB	98.71	-		98.71			-
3.350.100	Music FB	290.53	-		290.53			-
3.355.100	WSUU Sponsored Events Balance	1,513.47	(41.84)	member's connect dinner exp	931.99			581.48
3.360.100	Youth Group FB	5,036.74	-		4,904.24			132.50
3.370.100	OWL Fund Balance	1,240.10	-		1,240.10			-
3.380.100	Religious Ed Misc FB	1,883.46	-		1,883.46			-
3.385.100	Raise the Paddle FB	22,214.34	-		114.34			22,100.00
3.390.100	Art and Aesthetics Fund Balance	2,929.50	-		2,929.50			-
3.391.100	Social Justice FB Balance	775.54	-		705.54			70.00
3.400.100	Endowment FB	55.00	-		55.00			-
3.405.100	Little Free Library Balance	40.00	-		40.00			-
3.815.100	Partner Church FB	1,103.36	-		620.00			483.36
3.835.100	Community Meal Trust Fund Balance	369.87	-		369.87			-
Total Dedicated Funds		\$ 154,920.14	\$ 2,724.94		\$ 144,328.10			\$ 10,592.04

6/11/20 Monthly Report Transition Working Group

- The Transition Working Group solidified plans for honoring Rev. Deanna Vandiver, bridge minister, and active transition to virtual start of Rev. Christopher Wulff once R-1 Visa and Social Security secured.
 - Short videos thanking Rev. Deanna completed and sent to Soph Davenberry for transition service (tentative date June 28th),
 - Coordinated request for MST19 video welcoming Rev. Christopher for transition service through Jill Jackson, MST chair,
 - Thank you gift honoring Rev. Deanna received and delivered to Jade by Judi for transition service.
- Monthly Zoom meeting with Rev. Christopher, Jade, Judi and Laura with focus on coordinating initial setup of virtual start of ministry, transition communication, plan for obtaining social security number, family leave plans and updates of COVID19 and BLM marches and vigils.
- Email update to Transition Working Group of virtual onboarding plans for Rev. Christopher and transition service.
- Participated in Leadership Assembly with Equity Training “Having Courageous Conversations” with Richard Kim, Equity Case study.
- USCIS Premium Processing of visas has been re-opened. Voted yes to submit an expedited adjudication application to receive R-1 visa in 14 days (submitted by Board with application fee).

Respectfully Submitted,

Laura White & Judi Finney, Co-chairs Transition Working Group